

# **BOARD MEETING**

**THURSDAY, OCTOBER 28, 2010**

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# **A G E N D A**

**SPECIAL ADMINISTRATIVE BOARD**  
**MR. RICK SULLIVAN**  
**MS. MELANIE ADAMS**  
**MR. RICHARD GAINES**

**SUPERINTENDENT OF SCHOOLS**  
**DR. KELVIN R. ADAMS**

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**Meeting Agenda**

**ST. LOUIS PUBLIC SCHOOLS**  
**SPECIAL ADMINISTRATIVE BOARD MEETING**  
**THURSDAY, OCTOBER 28, 2010 –6:00PM**  
**ADMINISTRATIVE BUILDING- 801 N. 11<sup>TH</sup> STREET**

**AGENDA**

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Public Comments
- 5) Student/Staff Recognition(s)
- 6) Superintendent's Report
  - a) Information Items
    - Accreditation and Superintendent's Initiatives
    - Turnaround Schools
    - Pilot Schools
    - Athletic Helmets
  - b) Action Items
    - Consent Agenda
- 7) Board Member Updates
- 8) Adjournment

NOTES:

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**Consent Agenda**



**ST. LOUIS PUBLIC SCHOOL DISTRICT  
SUPERINTENDENT'S REPORT  
October 28, 2010**

**1.0** Preliminary

**1.1** CONSENT AGENDA

a) Information Items

- Accreditation and Superintendent's Initiatives
- Turnaround Schools
- Pilot Schools
- Athletic Helmets

**1.2** b) Business Items – Action Required

- Consent Agenda

**10-28-10-01**

To ratify approval of a Memorandum of Understanding with Compass USA, Inc. to provide school to work transition training for special education students.

**FUNDING SOURCE:** There is no cost associated with this request

**10-28-10-02**

To ratify approval of a Memorandum of Understanding with the Greater St. Louis Community Foundation on behalf of the Teacher Home Visit Program Fund to support the development and implementation of the program.

**FUNDING SOURCE:** There is no cost associated with this request

**10-28-10-03**

To approve an amendment of the name of Humboldt Middle School to *Humboldt Academy of Higher Learning*.

**FUNDING SOURCE:** There is no cost associated with this request

**10-28-10-04**

To approve a Memorandum of Understanding with the YMCA-South City to provide after school programming at Lyon @ Blow Community Education Full Service School for grades 6-8.

**FUNDING SOURCE:** There is no cost associated with this request

**10-28-10-05**

APPROVED  
10/14/10 MEETING

To approve acceptance of the first year grant funds from the US Department of Education's Office of Elementary and Secondary Education in the amount of \$1,721,017 for the Smaller Learning Communities Program.

**FUNDING SOURCE:** Non-GOB

**10-28-10-06**

APPROVED  
10/14/10 MEETING

To approve acceptance of the first year grant funds from the US Department of Education's Office of Elementary and Secondary Education in the amount of \$1,420,018 for the High School Graduation Initiative.

**FUNDING SOURCE:** Non-GOB

**10-28-10-07**

To approve a sole source contract with Pearson Scott Foresman for the purchase of Reading Street student books, teacher editions and English Language Learners Comprehensive Packages in the amount of \$46,560.73.

**FUNDING SOURCE:** GOB

**10-28-10-08**

To approve a sole source contract renewal with Reading is Fundamental for the period November 1, 2010 through May 26, 2011 at a cost not to exceed \$15,000.

**FUNDING SOURCE:** Non-GOB

**10-28-10-09**

To approve a contract amendment and contract extension with Environmental Consultants, LLC. The contract requests an increase in the amount of \$158,856 and an extension through August 31, 2011.

**NOVEMBER 16, 2010 ITEMS FOR CONSIDERATION**

**11-16-10-01**

To approve the Monthly Budget Transaction Report for September 2010.

**11-16-10-02**

To approve the establishment of the workers' compensation incentive program for the District and the payment/pre-payment of incentives as determined under the terms of the program at a cost not to exceed \$200,000.

**FUNDING SOURCE:** Non-GOB

**11-16-10-03**

To approve a contract with Enterprise Fleet Management, Inc. through Cooperating School Districts to provide a managed fleet program that will include leasing, rental, maintenance, fuel and disposal for the period November 17, 2010 through June 30, 2011 at a cost not to exceed \$81,000.

**FUNDING SOURCE:** GOB

**11-16-10-04**

To approve the purchase of musical instruments; horns (57), percussion (80) and stands (50) for one high school and two middle schools at a combined cost not to exceed \$29,955.95.

**FUNDING SOURCE:** GOB

**11-16-10-05**

To approve the purchase of leveled reading novels from Follett for the Renaissance Accelerated Reader Program at a cost not to exceed \$20,000.

**FUNDING SOURCE:** GOB

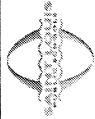
**11-16-10-06**

To approve a Memorandum of Understanding with St. Louis Community College to provide non-credit continuing education classes at thirteen Community Education Full Service Schools.

**FUNDING SOURCE:** There is no cost associated with this request

**October 28, 2010**





## Board Resolution

Date: October 6, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 10-28-10-01  
Information: \_\_\_\_\_  
Action: X

Action to be Approved:

X Memorandum of Understanding

Other Transaction Descriptors:

\_\_\_\_\_  
Ratification

### SUBJECT:

To ratify the Memorandum of Understanding with Compass-USA, Inc. to provide school to work transition training for special education students. This service will be provided at CAJT at Nottingham. The Memorandum of Understanding will cover the period October 1, 2010 to June 30, 2011. This MOU replaces the Aramark MOU that was being used at the Wells Fargo work site.

### BACKGROUND:

The program will provide instruction in necessary job skills for the food service/custodial housekeeping industry. Once the student has demonstrated proficiency in necessary skills, the student will be placed in a volunteer/paying position with Compass or other appropriate placement in the food service/custodial industry.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: Amount:	- - -		Requisition #:
Fund Source: Amount:	- - -		Requisition #:
Fund Source: Amount:	- - -		Requisition #:
Cost not to Exceed:	\$ -	Pending Funding Availability	Vendor #:

Department:

CAJT at Nottingham

Blake Youde, Dep. Supt. - Institutional Advancement  
Dr. Carlinda Purcell, Dep. Supt. - Academics

Angela Banks, Interim Budget Director  
Enos Moss, CFO/Treasurer  
Dr. Kelvin R. Adams, Superintendent

## MEMORANDUM OF UNDERSTANDING (NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and COMPASS-USA, INC. on this 1<sup>st</sup> day of October, 2010.

**The purpose of this Memorandum of Understanding is to establish a partnership between COMPASS-USA, INC. and the St. Louis Public Schools in order to provide school to work transition training for special education students.**

**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students without an SLPS employee present must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and

thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

## **5. Obligations of SLPS:**

- (a) Nottingham CAJT High School shall have total responsibility for planning and determining the adequacy of the educational experience of students in basic skills, attitude, and behavior and will assign to each COMPASS-USA, INC. site only those students whom it deems satisfactory in those areas.
- (b) Nottingham CAJT High School shall inform its students and faculty that they must abide by the rules and regulations of COMPASS-USA, INC. while performing activities pursuant to this Agreement and they may not enter a location or engage in any activity with COMPASS-USA, INC. not authorized by COMPASS-USA, INC. staff.
- (c) Nottingham CAJT High School shall designate a member of its faculty to coordinate the programs with designated members of COMPASS-USA, INC. staff. This assignment shall include on-site visits when practical and a continuing exchange of information on the progress of the programs.
- (d) Nottingham CAJT High School shall have the right to withdraw a student from assignment with COMPASS-USA, INC..
- (e) The Nottingham CAJT High School 'teachers-in-charge' and support staff will provide constant direct supervision for all students performing work with COMPASS-USA, INC. and shall be responsible for arranging immediate emergency care of students in the event of accidental injury or illness. COMPASS-USA, INC. shall not be responsible for costs involved in follow-up care or hospitalization.
- (f) Nottingham CAJT High School shall maintain worker medical/accident insurance for each student worker assigned to COMPASS-USA, INC.. A copy of the policy will be provided to the COMPASS-USA, INC. program representatives.
- (g) Nottingham CAJT High School staff assigned to COMPASS-USA, INC. must have participated in a background check provided by SLPS.

**6. Obligations of Agency:**

- (a) COMPASS-USA, INC. shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the Nottingham CAJT High School's program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.
- (b) COMPASS-USA, INC. shall make available to assigned Nottingham CAJT High School students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, COMPASS-USA, INC. may, with the consent of Nottingham CAJT High School's program coordinator, place the student in a volunteer/paying position with COMPASS-USA, INC. or other appropriate placement upon the student's graduation from the Nottingham CAJT program.
- (c) COMPASS-USA, INC. shall have the right to remove a student from assignment to COMPASS-USA, INC. and will notify Nottingham CAJT High School's representative of the basis of that decision.

**7. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) See 6. Obligations of Agency.

**8. Term and Termination:** The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

COMPASS-USA, INC.

By: Paul Holcomb  
Name: Paul Holcomb  
Title: General Manager







## Board Resolution

Date: October 8, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Alice F. Roach, Chief of Staff

Agenda Item: 10-28-10-22

Information: \_\_\_\_\_

Action: X

Action to be Approved:

X Memorandum of Understanding

Other Transaction Descriptors:

\_\_\_\_\_  
Ratification

### SUBJECT:

To ratify the Memorandum of Understanding with the Greater Saint Louis Community Foundation on behalf of the Teacher Home Visit Program Fund to support the development and implementation of a Teacher Home Visit Program. The MOU will be effective from July 1, 2010 through June 30, 2011.

### BACKGROUND:

The program is an effort to support academic achievement and success for those students who are eligible for free and/or reduced lunch and those who are below grade level as measured by the State's assessment. Home visits can begin the process of breaking down barriers that often exist between schools, family and community. The goals are to improve student achievement, standardized test scores, attendance, classroom behavior and self-discipline, attitudes toward school, and parent and family involvement in education.

Accountability Plan Goal: Goal IV: Parent, Community Involvement

IV.B.

**FUNDING SOURCE:** (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: - - - - - Requisition #: \_\_\_\_\_

Amount: \_\_\_\_\_

Fund Source: - - - - - Requisition #: \_\_\_\_\_

Amount: \_\_\_\_\_

Fund Source: - - - - - Requisition #: \_\_\_\_\_

Amount: \_\_\_\_\_

Cost not to Exceed: \$ - - - - - Pending Funding Availability Vendor #: \_\_\_\_\_

Department: \_\_\_\_\_

Blake Youde, Dep. Supt. - Institutional Advancement

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Alice F. Roach, Chief of Staff

Dr. Kelvin R. Adams, Superintendent



Memorandum of Understanding  
between the  
GREATER SAINT LOUIS COMMUNITY FOUNDATION  
on behalf of the  
TEACHER HOME VISIT PROGRAM FUND  
and the  
ST. LOUIS PUBLIC SCHOOLS  
for the period  
July 1, 2010 through June 30, 2011

**Purpose**

The purpose of this Memorandum of Understanding (MOU) is to describe the agreed upon responsibilities and expectations between the Greater Saint Louis Community Foundation (Foundation) on behalf of the Teacher Home Visit Program (THVP), a fund of the Foundation, and the St. Louis Public Schools (SLPS) for the use of Foundation funds to support the development and implementation of a Teacher Home Visit Program.

In an effort to support academic achievement and success, the THVP focuses on those students who are eligible for free and/or reduced lunch and those who are below grade level as measured by the State's assessments. This program is dedicated to forging new relationships and a better understanding of the partnership required between home and school. This vital relationship between home and school is recognized to be a critical element in student achievement and success.

This MOU represents an expression of mutual commitment between the Foundation, on behalf of the THVP, and the St. Louis Public Schools to work together on behalf of students and youth and their academic success.

**Background and Goals**

Most schools consider parent engagement to be the “missing link”, the magic bullet that can influence a child's academic standing and ultimately success. Many involved with education and students are uncertain as to how to effectively communicate with parents. This is particularly true in under-performing schools. There is evidence of a perceived cycle of blame where parents blame teachers and teachers blame parents for the low test scores and achievement levels of the students. Home visits can begin the process of breaking down those barriers that often exist between schools, family and community. The THVP can help mitigate against those barriers, develop a healthier relationship between parents/guardians and the schools, all with a focus on the child's academic success. The THVP has a multi-pronged approach to this issue—training, home visits, family events and outside evaluation. Ultimately, the goals are to improve student achievement, standardized test scores, attendance, classroom behavior and self-discipline, attitudes toward school, and parent and family involvement in education.

## **Responsibilities and Expectations**

For this program, the St. Louis Public Schools (SLPS) serves as the 'lead' organization, and in that capacity the SLPS is responsible for and agrees to:

1. Confirm that the THVP program will take place in four (4) schools: Buder, Dunbar, and Henry Elementary Schools and Stix Early Childhood Center in 2010-2011 school year.
2. Gain support and acceptance of the THVP from the designated school principals.
3. Designate two (2) on-site coordinators in each school.
4. Identify those teachers and other designated staff who will be making home visits.
5. Develop and monitor a system to track communication with parents and the actual visits.
6. Compensate SLPS THVP personnel two (2) home visits at the stipulated "extra service pay" rate per visit and half of that rate for 'no shows' per eligible student.
7. Participate in two (2) three-hour staff training sessions during regular school hours, first visit training in June 2010, second visit training in September 2010.
8. Participate in one (1) home visit and a 2<sup>nd</sup> visit (in the home or at another location) that includes an academic conversation of at least 45 minutes per eligible student during agreed upon timeframe.
9. Hold two (2) family events, one after the first visit and one after the second visit for parents who participated in home visits.
10. In cooperation with THVP Evaluators, conduct three (3) on-line surveys and/or focus groups—one (1) for teachers, one (1) for parents, and one (1) for participating students.
11. Provide a data set to the THVP evaluators no later than August 31 that includes standardized test scores, 1<sup>st</sup> and 3<sup>rd</sup> quarter grades, attendance and detailed disciplinary data by quarter for each student whose parents/guardian received a teacher home visit. These same data will also be provided from at least one comparable school that did not participate in THVP. Each student in the data set will be identified only by a district-assigned number.
12. Agree to meet with outside evaluators and participate in the evaluation process.
13. Agree to do a mid-year and final status report from the four (4) schools, using a mutually agreed upon format, that would be due in January 2011 and June 2011.
14. Advise the THVP of any problems that could compromise program implementation.
15. Provide invoices, copies of receipts, purchase orders and/or approved forms to Anna Munson at SLPS for expense reimbursement.

Under this Agreement, the Teacher Home Visit Program agrees to:

1. Provide assistance to SLPS officials seeking and/or receiving THVP services.
2. Work with SLPS to resolve any program or MOU issues.
3. Conduct the first and second visit training sessions.
4. Reimburse district for reasonable costs related to the two (2) family events, including child care, family transportation and food for parents not to exceed \$1000 per school total (\$500 for each family event).
5. Print the THVP handbooks for use in the training sessions and as a reference.
6. Assume the cost of the THVP supplied Learning Bags and educational supplies up to one thousand dollars (\$1,000) per school for the second parent visit. Supplies must be in line with the examples in the handbook.
7. Assume the cost of any trainers/facilitators chosen by the THVP.
8. Assume postage costs at the rate of one hundred (\$100) dollars per school.
9. Compensate two (2) on-site coordinators at each THVP schools at \$520 per Coordinator.
10. Assume the total cost of the THVP evaluation for the SLPS.
11. Share the final evaluation report each year with the SLPS staff and Accountability office.
12. Advise SLPS Accountability office and Superintendent of any problems that could compromise program implementation.

## **Conditions**

Below are conditions that must be adhered to in the use of any distributions by the Foundation and the St. Louis Public Schools.

## **Availability of Funds**

Grant dollars available under this MOU are limited to those currently in or designated for the Teacher Home Visit Program fund. This MOU does not establish or imply a general obligation on other grant resources of the Foundation currently held by the Foundation now or in the future.

## **Use of Funds**

The funds provided pursuant to this MOU may be spent only in accordance with the provisions of your funding request and budget as submitted to the Foundation. Grantee shall not modify its use of this MOU without the prior written approval of the Foundation.

Unless otherwise provided in the funding request and budget you submitted to the Foundation, no funds provided to you by the Foundation may be used for any political campaign or to support attempts to influence legislation of any governmental body “other than through making available the results of non-partisan analysis, study and research.”

## **Disbursement of Funds**

In order for the St. Louis Public Schools’ THVP to receive program funds from the THVP, the SLPS must submit electronically a monthly invoice and balance sheet to show costs associated with the program to Karen Kalish, Executive Director of the THVP, at [kalcoms@aol.com](mailto:kalcoms@aol.com), acting on behalf of THVP fund. Following her review, the reports will be forwarded to the Foundation for review and approval. This monthly balance sheet should include notes on expenditures for the program, activity/visit dates, numbers served, monthly year-to-date budget information and any associated costs. Such reports shall supply sufficient information as necessary for the Foundation to determine whether the distribution is being used for the purposes intended and for the Foundation to fulfill its own public reporting responsibilities. The mid-term (See Attachment A for content.) and final status reports (See Attachment B for content.) are due on the dates negotiated before payment for those respective months will be distributed.

All reimbursement submissions are subject to approval by the THVP and the Foundation. Within thirty (30) days of approval, the Foundation will issue a check to the SLPS for the approved amount.

## **Fundraising**

It is understood by THVP and the Foundation that the SLPS does not endorse any fundraising efforts by THVP or the Foundation, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

## **Effective Dates**

This Memorandum of Understanding shall remain in place from July 1, 2010 through June 30, 2011. Renewal is contingent upon annual evaluation. As the THVP with the SLPS is a proposed three year initiative, it will be subject to annual renewal.

## **Termination**

The SLPS or the Foundation may terminate this MOU at will within 60 days at each party's sole discretion by written notice. Notice of termination shall be given in writing to all of the entities, namely the St. Louis Public Schools, the Teacher Home Visit Program and the Greater Saint Louis Community Foundation, sent by certified or registered mail with return receipt requested. Failure to honor any of the obligations stated above may also result in termination of this MOU. **Other MOUs** There are no superseding MOUs or grant agreements on this topic between stated parties.

## **Student Information**

THVP and the Foundation acknowledge that they shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, THVP and the Foundation covenant and agree to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. THVP and the Foundation will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

## **Background Checks**

All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by THVP, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

## **Liability**

Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

## **Acceptance by Authorized Representatives**

IN WITNESS WHEREOF, the parties hereto have duly executed this Memorandum of Understanding on the date first above written and agree to be bound by the terms and conditions set forth herein:

On Behalf of SAINT LOUIS COMMUNITY FOUNDATION, INC.

By: David R. Luckes, President & CEO (Date) \_\_\_\_\_

David R. Luckes, President & CEO

# On Behalf of the ST. LOUIS PUBLIC SCHOOLS

By: Kelvin Adams, Ph.D., Superintendent (Date) \_\_\_\_\_

Kelvin Adams, Ph.D., Superintendent  
St. Louis Public Schools

## Witnessing on Behalf of the TEACHER HOME VISIT PROGRAM

By: Karen S. Kalish, Executive Director (Date) \_\_\_\_\_

**Karen S. Kalish, Executive Director**

**Attachment A**  
**THVP Reporting Form**  
**Mid-Year Status Report\***

**Reporting Date:**

**On-site coordinator:**

**Principal:**

**School/District:**

**Funds Allocated:**

**Funds used to date:**

**FIRST VISIT**

**Training date(s) for first home visit:**

**Numbers of teachers and staff in attendance at training:**

**Number of teachers / staff who made home visits:**

**Number of first home visits:**

**Target number of home visits:**

**First home visit dates (the range):**

**Number of 'no shows':**

**First family event date:**

**Number in attendance at First Family Event:**

**Narrative comments on the first home visit may include level of parental interest, comfort level, establishing rapport, challenges:**

**SECOND VISIT**

**Training date(s) for second home visit:**

**Numbers of teachers and staff in attendance at second visit training:**

**Number of teachers / staff who made second home visits:**

**Number of second home visits:**

**Target number of second home visits:**

**Second home visit dates (the range):**

**Number of 'no shows':**

**Second family event date:**

**Number in attendance at Second Family Event:**

**Narrative comments on the second home visit may include level of parental interest, comfort level, establishing rapport, challenges:**

**Recommendations:**









## Board Resolution

Date: October 4, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Blake Youde, Dep. Supt. - Institutional Advancement

Agenda Item: 1D-2B-10-03  
Information: \_\_\_\_\_  
Action: \_\_\_\_\_ **X**

Action to be Approved:

**X** School Name Established

Other Transaction Descriptors:

No Cost For This Action

### SUBJECT:

Request approval to amend the name of the vacant Humboldt School to Humboldt Academy of Higher Learning.

### BACKGROUND:

Humboldt School to be amended to Humboldt Academy of Higher Learning(Opening in August 2011). Background information attached.

Accountability Plan Goal: Superintendent's Initiatives		Objective/Strategy:	PS
FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)			
Fund Source:	-	-	-
Amount:	\$	-	
Fund Source:	-	-	-
Amount:			
Fund Source:	-	-	-
Amount:			
Cost not to Exceed:	\$	-	
		Pending Funding Availability	Vendor #:

Department: Recruitment and Counseling

Requestor:

Louis F. Kruger

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt. - Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

***Humboldt School/ to be amended to Humboldt Academy of Higher Learning.***

The District currently operates Early Childhood Center schools at the Stix and the Wilkinson at Roe sites which by design run through 2nd grade using Project Construct Curriculum. The Humboldt Academy of Higher Learning school is being established for the 2011-2012 school year, to provide a site where the 2nd to 3rd grade students from both sites can merge to continue receiving the Project Construct Curriculum, as well as attend grades 3 through 5 with classmates before moving on to middle school. Parents from the Wilkinson and Stix Schools have stated to the SAB a strong desire for a "continuum" school, and it is intended to help the District hold more students in the schools which have this program.





## Board Resolution

Date: October 4, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 10-28-10-04  
Information: \_\_\_\_\_  
Action: X

Action to be Approved: \_\_\_\_\_

X Memorandum of Understanding \_\_\_\_\_

Other Transaction Descriptors: \_\_\_\_\_

### SUBJECT:

To approve the Memorandum of Understanding (MOU) with the YMCA-South City to provide after school programming for grades 6-8. The YMCA-South City will engage middle school students in after school programming designed to develop the whole child. The programming will include recreation, field trips, and tutoring. The program will take place at Lyon@Blow Community Education Full Service School.

### BACKGROUND:

The YMCA-South City will provide academic tutoring and support, provide lessons on character education, socialization skills, and personal goal setting. They will also engage participants in games, recreation and enrichment activities. The program will be implemented 5 days per week, three hours per day during the regular school year. The goals of the program are as follows: a minimum of 10% improvement in communication arts and math scores as demonstrated by benchmark testing compared to non after school students; a minimum of a 10% decrease in discipline referrals compared to non after school students; a minimum of a 10% increase in regular school attendance; and maintain or exceed a minimum monthly average daily attendance of 65% of total licensed capacity.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:	\$	-	-	-	Pending Funding Availability	Vendor #:

Department: \_\_\_\_\_

Community Education

Blake Youde  
Blake Youde, Dep. Supt. - Institutional Advancement

Angela Banks  
Angela Banks, Interim Budget Director

Enos Moss  
Enos Moss, CFO/Treasurer

Dr. Carlinda Purcell  
Dr. Carlinda Purcell, Dep. Supt. - Academics

Dr. Kelvin R. Adams  
Dr. Kelvin R. Adams, Superintendent

## MEMORANDUM OF UNDERSTANDING (NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the Young Men’s Christian Association (“Agency”) on this 1<sup>st</sup> day of October 2010.

**The purpose of this Memorandum of Understanding is to establish a partnership between the Young Men’s Christian Association and St. Louis Public Schools in order to provide after school programming for grades 6<sup>th</sup>-8<sup>th</sup>.** The Young Men’s Christian Association-South City Branch will engage middle school students in after school programming designed to develop the whole child, which will include recreation, field trips, and tutoring. The program will take place at Lyon@Blow Community Education Full Service School.

**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and *Employee Screening through Sterling or other similar service provider*. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

**5. Obligations of SLPS:**

(a) Provide access to space for program activities.

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(b) After school liaison as a bridge between the district and the program pending availability of funds. If funds do not allow a paid position, a school site liaison will be made available to ensure clear communication and support of the program

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(c) Provide teaching staff that will administer pre and post testing of children enrolled in the Program.

---

(d) Provide school implemented curriculum and expectations to be performed in the academic support and tutorial component of the program

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**6. Obligations of Agency:**

(a) Provide academic tutoring and support. Provide lessons on character education, socialization skills, and personal goal setting. Engage participants in games, recreation and enrichment activities.

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(b) Implement program 5 days per week, three hours per day during the regular school year.

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(c) Maintain and share data with SLPS staff upon request.

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**7. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) A minimum of 10% improvement in communication arts and math scores as demonstrated by benchmark testing compared to non after school students. SLPS School Liaison or teaching staff will conduct Pre and Post testing of students

(b) A minimum of 10% decrease in discipline referrals compared to non after school students.

(c) A minimum of 10% increase in attendance of regular school attendance compared to non-after school students. (Exenuating circumstances i.e.: transitional students will be taken into account in the determination of the % required)

(d) Provide a minimum of monthly average daily attendance (ADA) of sixty five percent. (Exenuating circumstances i.e.: transitional students will be taken into account in the determination of the % required)

(e) Maintain or exceed a minimum monthly Average Daily Attendance of 65% of total licensed capacity after October 29, 2010. (Exenuating circumstances i.e.: transitional students will be taken into account in the determination of the % required)

**8. Term and Termination:** The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Young Men's Christian Association

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



**Item Number: 10-28-10-05**

**APPROVED AT THE  
OCTOBER 14, 2010 MEETING**



**Item Number: 10-28-10-06**

**APPROVED AT THE  
OCTOBER 14, 2010 MEETING**





## BOARD RESOLUTION

Date: October 8, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 10-28-10-07  
Information: ☐  
Action: ☒

### Action to be Approved:

Other Transaction Descriptors: Sole Source  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a sole source contract with Pearson Scott Foresman for the purchase of "Reading Street" student books, teacher editions and English Language Learners Comprehensive Packages for ESOL teacher and their students at Buder, Mann, Mason, Oak Hill, Woerner, Woodward and the International Welcome School in the amount of \$46,560.73.

**BACKGROUND:** This purchase aligns with the District's Accountability Plan, Student Performance, Goal 1: to regain and maintain full accreditation by receiving 10 of the possible 14 points on the APR while showing improvement in all APR-measured areas. Action Step 1.D.2.a. Benchmark 2 "Embed ESOL into existing core curriculum".

It is also in response to MSIP standard 6.5 regarding making up-to-date instructional resources that support curriculum readily available to teachers and students.

Current data indicates that English Language Learners have made AYP in Communication Arts at Buder, Oak Hill and Woodward and were within 2% of making AYP at Mann and Mason. They met only 1 of the 3 AMAO. Purchasing "Reading Street" materials for ESOL teachers at the school identified will strengthen ESOL delivery, improve academic performance and align ESOL delivery with Communication Arts. The purchase will support 25 teachers at the 7 schools identified and will serve an average of 785 ELLs. The total purchase is in the amount of \$46,560.73.

**Accountability Plan Goals:** Goal 1: Student Performance

**Objective/Strategy:** 1.D.2.a

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

<b>Fund Source:</b> 110-1152-6421-838-DT	<b>Requisition #:</b> 10120517
<b>Amount:</b> \$46,560.73	
<b>Fund Source:</b> GOB	<b>Requisition #:</b>
<b>Amount:</b>	
<b>Fund Source:</b>	<b>Requisition #:</b>
<b>Amount:</b>	
<b>Cost not to Exceed:</b> \$46,560.73	<b>Vendor #:</b>
<input type="checkbox"/> Pending Funding Availability	

Department: ESOL

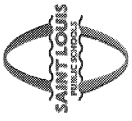
Requestor: Nahed Chapman

Angela Banks, Interim Budget Director



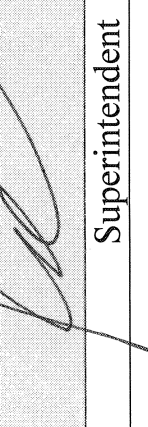
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Carlinda Purcell 10-8-10



# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Nahed Chapman	<b>Date:</b> September 30, 2010
<b>Department / School:</b> ESOL Program	<b>Phone Number:</b> 664-1066 x 102
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
"Reading Street" student books, teacher's editions and ELL Comprehensive Packages to support ESOL teachers and ELLs at Buder, Mann, Mason, Oak Hill, Woerner, Woodward and the International Welcome School. Pearson Education is the sole source for "Reading Street".	
<b>Vendor Name:</b> Pearson Education	<b>Email:</b> Patrick.mcculloch@pearson.com
<b>Vendor Contact:</b> Patrick McCulloch	<b>Phone Number</b> 636-291-8991
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
The purchase is aligned with district book adoption of "Reading Street" for elementary schools.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
Pearson Education is the sole vendor for "Reading Street"	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b>	
<b>4. List the Names of other Vendors contacted &amp; Price Quotes:</b>	
Pearson Education is the sole vendor for "Reading Street."	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your <del>sole</del> source request will not be approved without the required signatures below:</b>	
 Department Head	Date
 CFO	Date
 Superintendent	Date

*pkc*



Cost Proposal for: St. Louis Public Schools  
Prepared for: ESOL  
Reading Street  
Pearson Scott Foresman  
copyright 2008



	Amount Purchased
Kindergarten	\$ 2,462.99
Grade 1	\$ 8,131.20
Grade 2	\$ 8,350.20
Grade 3	\$ 8,350.20
Grade 4	\$ 8,350.20
Grade 5	\$ 8,350.20
Total:	\$ 43,994.99
<hr/>	
8% Shipping & Handling:	\$ 3,519.60
<b>GRAND TOTAL:</b>	<b>\$ 47,514.59</b>
<hr/>	

**Notes:**

Free materials listed on this proposal are for initial purchase only.

*Order online at [k12oasis.pearson.com](http://k12oasis.pearson.com) and receive 2% shipping for 30 days!*

Sales Representative:

Telephone:

Fax:

Email







## BOARD RESOLUTION

Date: October 5, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 10-28-10-08

Information: ☐

Action: ☒

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source  
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 08-06-09-11

Prior Year Cost \$15,000.00

**SUBJECT:** To approve the sole source contract renewal for Reading is Fundamental (RIF) for the 2010-2011 school year beginning November 1, 2010 and ending May 26, 2011 at a cost not to exceed \$15,000.00.

**BACKGROUND:** RIF volunteers have scheduled periodic visits for over 20 years for story reading and distribution of library books and dictionaries to students. Funds are donated by National RIF Foundation, area contributors, individual contributors and St. Louis Public Schools to support the program.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.a.1

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 814-AF-231-1251-6411	Non-GOB	Requisition #: 10120575
Amount: \$15,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$15,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600003072

Department: School Improvement

Requestor: M. Diane Cox

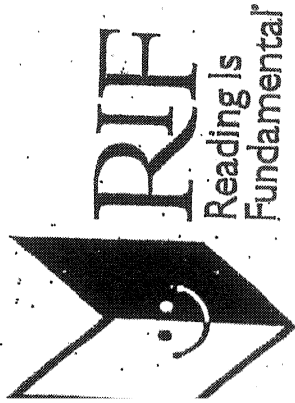
Carlinda Purcell  
Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks  
Angela Banks, Interim Budget Director

Enos Moss  
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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**RIF**

Reading Is  
Fundamental

RECEIVED

JUN 03 2010

SCHOOL IMPROVEMENT

2010 JUN -03 PM 9:55  
SCH. OF EDUCATION

**RIF OF ST. LOUIS, INC.**

26 Rolling Rock Ct.  
St. Louis, MO 63124  
314-993-6489

June 1, 2010

Patricia Harlan

Betty Hudgins  
Co-Presidents

Dolores B. Malcolm  
Vice-President

Wilma Wilson  
Secretary

Darcie Witherspoon  
Treasurer

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Leila Davis  
Dorothy Fleck  
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Mary Susan Greenwalt  
Diana Haynes  
Jane Huey  
Paula Knight  
Nancy Koenig  
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Joyce Patterson  
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Claudia Turner  
Suzanne Weber

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Bea Davis  
Charlotte Eldredge  
Peggy Gamble  
Amy Garfield  
Geneva Marshall  
Renate Stern

Dr. Diane Cox  
St. Louis Public Schools  
801 N. 11th St.  
St. Louis, MO 63101

Dear Dr. Cox,

I would like to request funding for Reading Is Fundamental (RIF) for the 2010-11 school year in the amount of \$15,000. The St. Louis Public School District has allocated a similar amount for many years. I believe it has come from Title 1 funds.

For the last 43 years RIF volunteers have visited SLPS elementary schools to read to the students and distribute free new age appropriate books and dictionaries. Our funds are obtained from National RIF through the Free and Inexpensive Book Act. Our required matching funds are donations from foundations, corporations, and individuals.

Would you inform me when our request has been approved? Thank you.

Very truly yours,


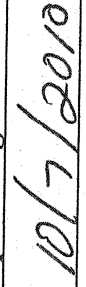
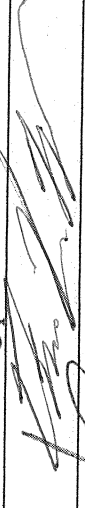

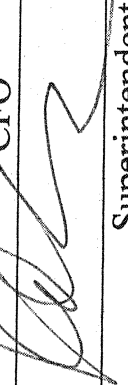

*Betty Hudgins*

Betty Hudgins  
Co-President  
RIF St. Louis

Tel 821-5095



# REQUEST FOR SOLE SOURCE PURCHASE

Requestor: M. Diane Cox	Date: September 22, 2010
Department / School: State & Federal	Phone Number: 314-345-2324
Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below) RIF program participants volunteer and distribute new books and dictionaries to students in Title I schools.	
Vendor Name: Reading is Fundamental	Email: HUDGB@SBCGLOBAL.NET
Vendor Contact: Betty Hudgins	Phone Number 314-821-5095
Justification Information	
1. Why the uniquely specified goods are required? This program is unique because they have partnered with SLPS for many years.	
2. Why good or services available from other vendors /competitors are not acceptable? The program is supported by donations from corporations, local organizations and individuals. Also, there is no administrative cost for implementation of program.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.	
Your sole source request will not be approved without the required signatures below:	
 Department Head	 Date
 CFO	 Date
 Superintendent	 Date

JPL

## **Sole Source Checklist**

### **1. Check one of the following:**

- X One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
- Prior to checking this box you must complete each of the following tasks:
- Search the internet for companies providing similar services.
  - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
  - Document search activities and findings

- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.
- Prior to checking this box you must complete the following task:
- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Document a search for additional suppliers

- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.
- Prior to checking this box you must complete each of the following tasks:
- Document delivery date and quotes from at least two other vendors
  - Document rationale in support of treating the delivery date as mission critical

- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are no met, then the item must be bid.







## Board Resolution

Date: October 5, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Roger L. CayCe, Exec. Director - Operations/Bldg.

Agenda Item: 10-28-10-09  
Information: \_\_\_\_\_  
Action: X

Action to be Approved:

☒ Contract Amendment/Extension  
Prior Bd Res # 05-13-10-02  
Prior Contract Amount: \$ 150,000.00

Other Transaction Descriptors: \_\_\_\_\_

### SUBJECT:

To approve a contract amendment with Environmental Consultants, LLC to provide hazardous materials consulting at Central VPA, Southwest Complex to be provided November 1, 2010 through August 31, 2011 at a cost not to exceed \$158,856 from the air conditioning bond funds. The original contract amount of \$150,000 will be increased by \$158,856 for a total of \$308,856 and the term of the agreement is being extended from June 30, 2011 to August 31, 2011.

### BACKGROUND:

During our six month periodic check-up as part of the Asbestos Hazardous Emergency Response Act of 1986 (AHERA), it has been found that the existing asbestos located in various areas in the school is deteriorating and needs to be abated. Most of the boiler room is now restricted due to on going deterioration of the asbestos. Environmental Consultants will provide the consulting, testing, proposal requests, contracts and oversight for the abatement and demolition. This work will be completed while students are not present.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.C.1

### FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	186	-	HE	-	909	-	2624	-	6522	Non GOB	Requisition #:	10120546
Amount:	\$				158,856.00							
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:	
Amount:												
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:	
Amount:												
Cost not to Exceed:	\$				158,856.00					Pending Funding Availability	Vendor #:	600013796

Department:

Operations

Requestor:

Tom Goodrich

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Roger L. CayCe  
Roger L. CayCe, Exec. Director - Operations/Bldg. Comm.

Dr. Kelvin R. Adams, Superintendent



**CONTRACT RENEWAL FOR HAZARDOUS MATERIAL CONSULTING SERVICES**

**THIS CONTRACT RENEWAL FOR HAZARDOUS MATERIAL CONSULTING**

**SERVICES** ("Agreement") made as of the 1<sup>st</sup> day of July, 2010, by and between Special

Administrative Board of Education of the Transitional School District of the City Of St Louis, a body corporate and metropolitan school district, with its principal office at 801 North 11<sup>th</sup> Street, Saint Louis, Missouri (hereinafter referred to as "Board" or "Board of Education"), and Environmental Consultants, LLC, with its principal office, #6 Meadow Heights Professional Park Drive, Collinsville, IL 62234 (hereinafter referred to as "Contractor").

**WHEREAS**, the Board of Education and Contractor entered into a contractual agreement dated July 1, 2009, a true and correct Copy of which is attached hereto as ATTACHMENT 1 and hereby incorporated by this reference (hereinafter referred to as THE CONTRACT),

**WHEREAS**, the Board of Education and Contractor have agreed to continue the contractual relationship under substantially the same terms and conditions for an additional year,

**NOW, THEREFORE**, in consideration of the recitals and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Board of Education and Contractor agree as follows:

1. **SCHEDULE OF COMPLETION** The start date of the renewed agreement shall be the effective date of this Agreement. The end date shall be no later than June 30, 2011. This renewal agreement is the first of the three (3) year option to renew as stated in the original agreement.
2. **TOTAL DOLLAR AMOUNT** In no event shall the dollar amount of the contract exceed One hundred and Fifty Thousand Dollars (\$150,000.00).
3. **ALL OTHER TERMS AND CONDITIONS.** All other terms and conditions shall be substantially the same as those set out in THE CONTRACT.

4. AUTHORIZATION: this Agreement is authorized by:

☒ Board Resolution #05-13-10-02, attached hereto.

Or

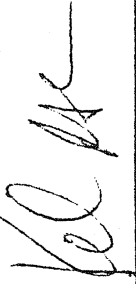
☐ Other:

Or

☐ Emergency Purchase Request

IN WITNESS WHEREOF, the Board of Education and contractor have executed this Agreement as of the day and year first above written.

SPECIAL ADMINISTRATIVE BOARD OF  
THE TRANSITIONAL SCHOOL  
DISTRICT OF THE CITY OF ST LOUIS



By: \_\_\_\_\_

Title: Superintendent, Board of Education

Date: July 23, 2010

CONTRACTOR  
Environmental Consultants, LLC  
#6 Meadow Heights Professional Park Dr.  
Collinsville, IL 62234

By:  \_\_\_\_\_

Title: Executive Director

Date: 6/5/2010



## Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: March 8, 2010
Dept / School: District Wide		Reported By: Tom Goodrich
Vendor: Environmental Consultants, LLC		Vendor #: 600013796
Contract # / P.O. #: 4500149027		Contract Name: HAZMAT Consulting
Contract Amount: \$ 150,000		Award Date: July 1, 2009
Purpose of Contract: To provide AHERA reporting and HAZMAT consulting, testing, analyzing, and 3 <sup>rd</sup> party air monitoring as needed for projects.		
<b>Performance Ratings:</b> Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings ( <i>please attach additional sheets if necessary</i> ). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	<div style="text-align: center;"> <input checked="" type="radio"/> 5            4            3            2            1         </div>	Exceeded all requirements provided excellent services.
Timeliness of Delivery or Performance	<div style="text-align: center;">           5  <input checked="" type="radio"/> 4            3            2            1         </div>	Met Requirements
Business Relations	<div style="text-align: center;"> <input checked="" type="radio"/> 5            4            3            2            1         </div>	Very Professional and knowledgeable.
Customer Satisfaction	<div style="text-align: center;"> <input checked="" type="radio"/> 5            4            3            2            1         </div>	Satisfactory
Cost Control	<div style="text-align: center;"> <input checked="" type="radio"/> 5            4            3            2            1         </div>	Did not exceed the budget or ask for change orders.
Average Score	24	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. <div style="text-align: right;">           Please Check    Yes <input checked="" type="checkbox"/>    No <input type="checkbox"/> </div>		

## VENDOR PERFORMANCE REPORT INSTRUCTIONS

**Type of report** Identify if this the final report or a quarterly report (3 months)

**Report Date** the date the report is prepared

**Department** Indicate the name of the reporting department

**Reported By** Please sign your name

**Vendor** Enter the vendor's name

**Vendor Number** Enter the vendor's assigned number

**Contract # / PO #** Enter the assigned contract # or the purchase order # for the goods or Services being reported

**Contract Name** This the official name used when the contract was solicited

**Contract Amount** The total dollar value of the contract: the amount listed on the Board Resolution

**Award Date** Enter the date that the Board approved this contract

**Contract Description** Provide a brief description of the work being done under the contract

**Performance Ratings** In the comment column provide the rationale for the rating you give.  
Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

### Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

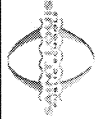
### Performance Categories Descriptions

Category	Description
<b>Quality of Goods and / or Services</b>	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
<b>Timeliness of Delivery or Performance</b>	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
<b>Business Relations</b>	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
<b>Customer Satisfaction</b>	Rate the vendor based on feedback you receive from your customers (end-users)
<b>Cost Control</b>	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

**November 16, 2010**







## Board Resolution

Date: October 18, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Agenda Item: 11-16-10-01

Information: \_\_\_\_\_

Action: X

Action to be Approved:

☒ Financial Report Approval

Other Transaction Descriptors:

☐ Monthly Report Approval

### SUBJECT:

Monthly Budget Transaction Report for September 2010.

### BACKGROUND:

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.D.

### FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: - - - Requisition #: \_\_\_\_\_

Amount:

Fund Source: - - - Requisition #: \_\_\_\_\_

Amount:

Fund Source: - - - Requisition #: \_\_\_\_\_

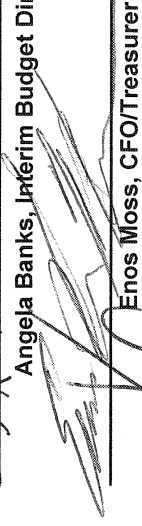
Amount:

Cost not to Exceed: \$ -

Pending Funding Availability

Vendor #:

  
Angela Banks, Interim Budget Director

  
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report

Dates: 09-01-2010 - 09-30-2010

Fiscal Year: 2010 - 2011

110-INCIDENTAL

1 SAP Hierarchy Doc #: 0501678454  
SAP Entry Doc #: 0501678416

From: 110-2411 - 478-00-110 - 6312  
To: 110-2411 - 578-00-110 - 6383  
Control No: B1011-0644  
From Amount: 1,000.00-  
To Amount: 1,000.00  
Text: Staff to attend the Missouri Art Education Conference. This conference will cover lesson plan strategies, development of ideas and cross curriculum instruction.

2 SAP Hierarchy Doc #: 0501678455  
SAP Entry Doc #: 0501678417

From: 110-2411 - 578-00-110 - 6383  
To: 110-2411 - 478-00-110 - 6383  
Control No: B1011-0644  
From Amount: 1,000.00-  
To Amount: 1,000.00  
Text: Data entry error has been corrected. The travel budget should have been allocated to Hamilton emints Academy and was inadvertently moved to Shaw Visual and Performing Arts.

3 SAP Hierarchy Doc #: 0501678459  
SAP Entry Doc #: 0501678421

From: 120-1111 - 562-55-120 - 6143  
To: 110-2411 - 562-00-110 - 6149  
Control No: B1011-0651  
From Amount: 3,011.36-  
To Amount: 3,011.36  
Text: Budget needed for part time after school coordinator at Peabody School.



Monthly Budget Report  
Dates: 09-01-2010 - 09-30-2010  
Fiscal Year: 2010 - 2011

4 SAP Hierarchy Doc #: 0501678399  
SAP Entry Doc #: 0501678361

From:	110-2492	-	826-00-110	-	6311
To:	110-2492	-	826-U1-110	-	6261
	110-2492	-	826-U1-110	-	6231
	110-2492	-	826-U1-110	-	6384
	110-2492	-	826-U1-110	-	6349
	110-2492	-	826-U1-110	-	6143
	110-2492	-	826-U7-110	-	6349
	110-2492	-	826-U1-110	-	6411
	110-2492	-	826-U7-110	-	6341
	110-2492	-	826-U1-110	-	6311
	110-2492	-	826-U7-110	-	6311
Control No:	B1011-0567				
From Amount:	77,000.00				
To Amount:	77,000.00				

Text: To transfer funds to align budget with estimated costs for Ranken and St. Louis Policy & Firefighter training programs.

5 SAP Hierarchy Doc #: 0501678256  
SAP Entry Doc #: 0501678218

From:	110-2522	-	820-00-110	-	6211
To:	110-2623	-	905-00-110	-	6319
Control No:	B1011-0379				
From Amount:	1,687,460.00				
To Amount:	1,687,460.00				

Text: Transfer of dollars from benefits line to cover the money removed from Operation's Aramark contract line to hold the bond/pension savings. 3.5M total was removed from this line. The new contract amount (20,713,400) less the identified savings of 1,959,138 is 18,754,262. Currently there is 16,067,860 in this line item, representing a need of 2,686,402. The amount of this transfer covers the difference, although it is not the full 3.5M that was originally removed. Note that there are expected to be additional savings for 5 furlough days this fiscal year on the Aramark Contract. However SLPs will experience those savings as they occur, not up front. We can

Monthly Budget Report  
Dates: 09-01-2010 - 09-30-2010  
Fiscal Year: 2010 - 2011

expect 169K left on the PO at the end of the FY.

6 SAP Hierarchy Doc #: 0501678257  
SAP Entry Doc #: 0501678219

From:	To:	Control No:	From Amount:	To Amount:	Text: Transfer of dollars from benefits line to cover the money removed from Operation's Aramark contract line to hold the bond/pension savings. 3.5M total was removed from this line. The new contract amount (20,713,400) less the identified savings of 1,959,138 is 18,754,262. Currently there is 16,067,860 in this line item, representing a need of 2,686,402. The amount of this transfer covers the difference, although it is not the full 3.5M that was originally removed. Note that there are expected to be additional savings for 5 furlough days this fiscal year on the Aramark Contract. However SLPs will experience those savings as they occur, not up front. We can expect 169K left on the PO at the end of the FY.
110-2522	- 820-00-110	- 6211	998,942.00-	998,942.00	
110-2624	- 905-00-110	- 6319	998,942.00	998,942.00	
B1011-0379					

Monthly Budget Report  
 Dates: 09-01-2010 - 09-30-2010  
 Fiscal Year: 2010 - 2011

## 120-INCIDENTAL

1 SAP Hierarchy Doc #: 0501678426  
 SAP Entry Doc #: 0501678388

From: 110-1131 - 816-00-110 - 6411 - 2,654.08-  
 To: 120-1131 - 816-00-120 - 6143 -  
 Control No: B1011-0595  
 From Amount: 2,654.08-  
 To Amount: 2,654.08  
 Text: Reallocating 2,654.08 to pay Leslie Rahn for curriculum development activities (Middle School Spanish).

2 SAP Hierarchy Doc #: 0501678421  
 SAP Entry Doc #: 0501678383

From: 110-2411 - 183-00-110 - 6411 - 3,970.05-  
 To: 120-1151 - 183-55-120 - 6143 -  
 Control No: B1011-0592  
 From Amount: 3,970.05-  
 To Amount: 3,970.05  
 Text: Additional funds needed to support department head pay for the second semester of the 2010-2011 school year.

3 SAP Hierarchy Doc #: 0501678395  
 SAP Entry Doc #: 0501678357

From: 110-2411 - 173-00-110 - 6149 - 10,000.00-  
 To: 120-1411 - 173-55-120 - 6143 -  
 Control No: B1011-0558  
 From Amount: 10,000.00-  
 To Amount: 10,000.00  
 Text: To fund non-athletic extra service hours for before/after school activities for 2010-2011 school year.

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report  
Dates: 09-01-2010 - 09-30-2010  
Fiscal Year: 2010 - 2011

231-TITLE I IASA 98/99

1 SAP Hierarchy Doc #: 0501678412  
SAP Entry Doc #: 0501678374

From: 231-1127 - 814-AM-231 - 6371  
To: 231-1127 - 814-AM-231 - 6344  
Control No: B1011-0575  
From Amount: 530,000.00-  
To Amount: 530,000.00  
Text: To transfer 231 Title I funds to set up after school transportation set-a-side appropriations. 2010-2011 school year.

2 SAP Hierarchy Doc #: 0501678419  
SAP Entry Doc #: 0501678381

From: 231-1127 - 578-AM-231 - 6411  
To: 231-1127 - 578-AM-231 - 6383  
Control No: B1011-0581  
From Amount: 2,000.00-  
To Amount: 2,000.00  
Text: Two second grade teachers will be attending a SDE (Staff Development for Educators) 2010 Conference for Missouri First and Second Grade Teachers on December 2 and 3, 2010 in Osage Beach, Missouri. Teachers will learn instruction techniques to improve student achievement and test scores, reading strategies to insure reading success, and will learn how to create activities to maximize learning in literacy, math and science.

3 SAP Hierarchy Doc #: 0501678483  
SAP Entry Doc #: 0501678445

From: 231-1127 - 324-AM-231 - 6411  
231-1127 - 324-AM-231 - 6384  
231-1127 - 324-AM-231 - 6143  
231-1127 - 324-AM-231 - 6383  
231-1127 - 324-AM-231 - 6541  
231-1127 - 324-AM-231 - 6319  
53,936.00-  
7,500.00-  
7,500.00-  
2,500.00-  
2,101.00-  
2,000.00-



ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report  
Dates: 09-01-2010 - 09-30-2010  
Fiscal Year: 2010 - 2011

To:	Control No:	From Amount:	To Amount:	Text: To transfer title 1 funds to adjust Langston Middle School accounts for anticipated staffing adjustments. 2010-2011 School Year.
231-1127	324-AM-231	6363	1,500.00-	
231-1127	324-AM-231	6364	1,000.00-	
231-1127	324-AM-231	6371	78,037.00	

B1011-0675

Text: To transfer title 1 funds to adjust Langston Middle School accounts for anticipated staffing adjustments. 2010-2011 School Year.

4 SAP Hierarchy Doc #: 0501678486  
SAP Entry Doc #: 0501678448

From:

231-1127	447-AM-231	6411	54,383.00-
231-1127	556-AM-231	6411	27,060.00-
231-1127	556-AM-231	6384	24,325.00-
231-1127	510-AM-231	6411	23,926.00-
231-1127	448-AM-231	6411	23,536.00-
231-1127	561-AM-231	6411	19,672.00-
231-1127	490-AM-231	6143	16,419.00-
231-1127	556-AM-231	6143	14,000.00-
231-1127	447-AM-231	6541	10,000.00-
231-1127	561-AM-231	6143	6,500.00-
231-1127	488-AM-231	6143	6,000.00-
231-1127	561-AM-231	6384	4,865.00-
231-1127	488-AM-231	6411	3,792.00-
231-1127	447-AM-231	6319	3,000.00-
231-1127	488-AM-231	6319	3,000.00-
231-1127	447-AM-231	6441	2,750.00-
231-1127	488-AM-231	6364	2,269.00-
231-1127	561-AM-231	6364	2,000.00-
231-1127	447-AM-231	6384	2,000.00-
231-1127	448-AM-231	6319	1,000.00-
231-1127	447-AM-231	6363	1,000.00-
231-1127	448-AM-231	6383	1,000.00-
231-1127	556-AM-231	6383	1,000.00-
231-1127	448-AM-231	6363	887.00-
231-1127	447-AM-231	6364	500.00-
231-1127	448-AM-231	6364	500.00-

Monthly Budget Report  
 Dates: 09-01-2010 - 09-30-2010  
 Fiscal Year: 2010 - 2011

To:	231-1127	- 488-AM-231	- 6371	15,061.00
	231-1127	- 490-AM-231	- 6371	16,419.00
	231-1127	- 510-AM-231	- 6371	23,926.00
	231-1127	- 448-AM-231	- 6371	26,923.00
	231-1127	- 561-AM-231	- 6371	33,037.00
	231-1127	- 556-AM-231	- 6371	66,385.00
	231-1127	- 447-AM-231	- 6371	73,633.00
Control No:	B1011-0678			
From Amount:	255,384.00-			
To Amount:	255,384.00			

Text: To transfer Title I funds to adjust elementary school accounts for anticipated staffing adjustments. 2010-2011 school year.

5 SAP Hierarchy Doc #: 0501678485  
 SAP Entry Doc #: 0501678447

From:	231-1177	- 183-AD-231	- 6143	38,917.00-
	231-1177	- 186-AD-231	- 6541	38,000.00-
	231-1177	- 183-AD-231	- 6541	33,168.00-
	231-1177	- 193-AD-231	- 6143	20,050.00-
	231-1177	- 194-AD-231	- 6383	13,740.00-
	231-1177	- 114-AD-231	- 6541	9,536.00-
	231-1177	- 114-AD-231	- 6143	9,000.00-
	231-1177	- 183-AD-231	- 6441	8,000.00-
	231-1177	- 114-AD-231	- 6319	5,500.00-
	231-1177	- 114-AD-231	- 6411	5,043.00-
	231-1177	- 183-AD-231	- 6384	4,500.00-
	231-1177	- 114-AD-231	- 6384	4,458.00-
	231-1177	- 183-AD-231	- 6363	3,500.00-
	231-1177	- 183-AD-231	- 6363	3,000.00-
	231-1177	- 114-AD-231	- 6319	2,915.00-
	231-1177	- 114-AD-231	- 6383	1,500.00-
	231-1177	- 114-AD-231	- 6363	1,500.00-
	231-1177	- 114-AD-231	- 6364	1,000.00-
	231-1177	- 183-AD-231	- 6364	1,000.00-
	231-1177	- 114-AD-231	- 6441	500.00-
To:	231-1177	- 194-AD-231	- 6371	13,740.00
	231-1177	- 193-AD-231	- 6371	20,050.00

Monthly Budget Report  
 Dates: 09-01-2010 - 09-30-2010  
 Fiscal Year: 2010 - 2011

Control No: 231-1177 - 186-AD-231 - 6371 38,000.00  
 231-1177 - 114-AD-231 - 6371 38,037.00  
 231-1177 - 183-AD-231 - 6371 95,000.00  
 From Amount: 204,827.00-  
 To Amount: 204,827.00  
 Text: To transfer 231 Title 1 funds to adjust accounts for anticipated staffing budget setup. 2010-2011 school year.

6 SAP Hierarchy Doc #: 0501678413  
 SAP Entry Doc #: 0501678375

From: 231-1154 - 814-A5-231 - 6371 192,430.00-  
 To: 231-1254 - 814-A5-231 - 6371 192,430.00  
 Control No: B1011-0576  
 From Amount: 192,430.00-  
 To Amount: 192,430.00  
 Text: To correct function set up for the Title 1D neglected and delinquent programs for the 2010-2011 school year.

7 SAP Hierarchy Doc #: 0501678497  
 SAP Entry Doc #: 0501678459

From: 231-1254 - 668-A5-231 - 6541 20,539.00-  
 231-1254 - 668-A5-231 - 6411 20,000.00-  
 231-1254 - 668-A5-231 - 6443 15,000.00-  
 231-1254 - 668-A5-231 - 6364 3,000.00-  
 231-1254 - 668-A5-231 - 6261 1,484.00  
 231-1254 - 668-A5-231 - 6231 4,055.00  
 231-1254 - 668-A5-231 - 6143 53,000.00  
 Control No: B1011-0689  
 From Amount: 58,539.00-  
 To Amount: 58,539.00

Text: To transfer Title 1 funds per principal at Griscom School to set up extra service. 2010-2011 school year.

Monthly Budget Report  
 Dates: 09-01-2010 - 09-30-2010  
 Fiscal Year: 2010 - 2011

8 SAP Hierarchy Doc #: 0501678410  
 SAP Entry Doc #: 0501678372

From:	231-1127	-	814-AM-231	-	6371	67,715.00-
To:	231-1256	-	814-A2-231	-	6384	3,000.00
Control No:	B1011-0572					
From Amount:	67,715.00-					
To Amount:	67,715.00					
Text: Transfer 231 Title 1 funds to adjust SES set-a-side appropriations.						
2010-2011 School Year.						

9 SAP Hierarchy Doc #: 0501678411  
 SAP Entry Doc #: 0501678373

From:	231-1256	-	814-A2-231	-	6344	325,000.00-
To:	231-1256	-	814-A2-231	-	6312	325,000.00
Control No:	B1011-0574					
From Amount:	325,000.00-					
To Amount:	325,000.00					
Text: To transfer 231 Title 1 funds to adjust SES budget line items						
appropriations. 2010-2011 school year.						

251-ADULT BASIC ED 10-11

1 SAP Hierarchy Doc #: 0501678386  
SAP Entry Doc #: 0501678348

From:	251-1394	-	826-KZ-251	-	6443	82,780.00-
	251-1394	-	826-KZ-251	-	6441	1,769.65-
To:	251-1381	-	826-KZ-251	-	6411	84,549.65
Control No:	B1011-0549					
From Amount:	84,549.65-					
To Amount:	84,549.65					
Text: To transfer funds to align budget with new Career and Tech Ed cluster program formation.						

82,780.00-  
1,769.65-  
84,549.65

Monthly Budget Report  
Dates: 09-01-2010 - 09-30-2010  
Fiscal Year: 2010 - 2011

271-PL 94-142 SPED 09-10

1 SAP Hierarchy Doc #: 0501678463  
SAP Entry Doc #: 0501678425

From:	271-1511	-	828-00-271	-	6371
To:	271-1511	-	828-00-271	-	6261
	271-1511	-	828-00-271	-	6231
	271-1511	-	828-00-271	-	6143
Control No:	B1011-0655				
From Amount:	58,306.60-				
To Amount:	58,306.60				
Text: Reallocating funds to pay temporary employees (Sandra Allen, Judy Johnson, Marilyn Maldonado, and Gary Sandretto) for Non-pub work.					

2 SAP Hierarchy Doc #: 0501678491  
SAP Entry Doc #: 0501678453

From:	271-1511	-	828-00-271	-	6371
To:	271-1511	-	828-00-271	-	6261
	271-1511	-	828-00-271	-	6231
	271-1511	-	828-00-271	-	6149
	271-1511	-	828-00-271	-	6143
Control No:	B1011-0683				
From Amount:	73,708.58-				
To Amount:	73,708.58				
Text: Reallocating \$73,708.58 to fund extra service spreadsheet for special education employees working on non-public duties.					

Monthly Budget Report  
 Dates: 09-01-2010 - 09-30-2010  
 Fiscal Year: 2010 - 2011

290-MINI-FEDERAL 09-10

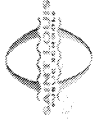
1 SAP Hierarchy Doc #: 0501678501  
 SAP Entry Doc #: 0501678463

From:	To:	Control No:	From Amount:	To Amount:	Text: Reallocating 137,445.86 to reconcile location 802 (Project UI) and move excess budget to indirect costs.
290-2214	290-2214	- 802-UI-290	6319	137,445.86	
290-2214	290-2214	- 802-UI-290	6261	519.50	
290-2214	290-2214	- 802-UI-290	6231	1,419.34	
290-2214	290-2214	- 802-UI-290	6149	3,200.00	
290-2214	290-2214	- 802-UI-290	6143	15,353.41	
290-2214	290-2214	- 976-UI-290	6641	116,953.61	
B1011-0696					









## Board Resolution

Date: October 18, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Agenda Item: 11-16-10-02

Information: \_\_\_\_\_

Action: X

Action to be Approved: \_\_\_\_\_

X Program Approval

Other Transaction Descriptors: \_\_\_\_\_

### SUBJECT:

To approve the establishment of the workers' compensation incentive program for the District and the payment/pre-payment of incentives as determined under the terms of the program. The cost of the program will not exceed \$200,000. All funds paid under the program will be paid from the savings in workers' compensation claims cost generated by the program.

### BACKGROUND:

As described in the attached document, the workers' compensation incentive program is designed to be an incentive to staff in the District to exercise care in their daily activities and to avoid situations that could cause injury. The program has two potential payouts for each school, if the program criteria are met. The first is a mid-year payout that would be a pre-payment of a portion of the total incentive offered to each school (to be paid to the school that qualify on February 1). The end of year payout will be made to each school on August 1, 2011 based on their performance for the 2010-2011 fiscal year and would be reduced by any pre-payment made on February 1.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.B.4


### FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

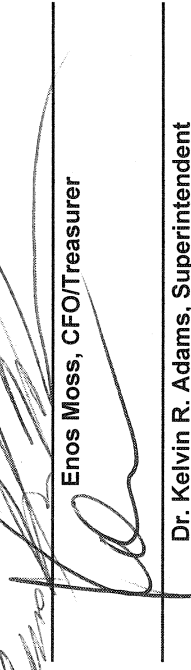
Fund Source:	970	-	00	-	170	-	2514	-	6261	Non GOB	Requisition #:
Amount:	\$				200,000.00						
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Cost not to Exceed:	\$				200,000.00					Pending Funding Availability	Vendor #: NA

Department: Risk Management

Requestor: Kevin Coyne

  
Angela Banks, Interim Budget Director

  
Enos Moss, CFO/Treasurer

  
Dr. Kelvin R. Adams, Superintendent

# WC Incentive Program - 2010/11 School Year

Scenario - Schools with 5 or fewer claims as their goal start with a \$5,000 base, all other schools start with a base that is equal to their claim goal times \$1,000.

Elementary Schools	2010-11 School Year # of Claims Goal	Maximum Payout
Adams	6	\$ 6,000
Ames	4	\$ 5,000
Ashland	4	\$ 5,000
Bryan Hill	1	\$ 5,000
Buder	2	\$ 5,000
Clay	1	\$ 5,000
Cole	1	\$ 5,000
Columbia	2	\$ 5,000
Cote Brilliante	2	\$ 5,000
Dewey	1	\$ 5,000
Dunbar	3	\$ 5,000
Farragut	2	\$ 5,000
Ford	1	\$ 5,000
Froebel	2	\$ 5,000
Gateway	4	\$ 5,000
Gateway Michael	3	\$ 5,000
Hamilton	5	\$ 5,000
Henry	3	\$ 5,000
Herzog	2	\$ 5,000
Hickey	1	\$ 5,000
Hodgen	3	\$ 5,000
Jefferson	6	\$ 6,000
Kennard	7	\$ 7,000
Laclede	7	\$ 7,000
Lexington	1	\$ 5,000
Lyon	1	\$ 5,000
Mallinckrodt	1	\$ 5,000
Mann	2	\$ 5,000
Mason	2	\$ 5,000

# WC Incentive Program - 2010/11 School Year

Elementary Schools	2010-11 School Year	Maximum Payout
Meramec	0	\$ 5,000
Monroe	0	\$ 5,000
Mullanphy	10	\$ 10,000
Nance	2	\$ 5,000
Oak Hill	5	\$ 5,000
Peabody	2	\$ 5,000
Shaw	3	\$ 5,000
Shenandoah	0	\$ 5,000
Sherman	1	\$ 5,000
Sigel	5	\$ 5,000
Stix	9	\$ 9,000
Walbridge	4	\$ 5,000
Washington Montessori	7	\$ 7,000
Wilkinson	6	\$ 6,000
Woerner	2	\$ 5,000
Woodward	6	\$ 6,000
<b>Total</b>	<b>142</b>	<b>\$ 244,000</b>

Middle Schools	2010-11 School Year	Maximum Payout
Bunche	4	\$ 5,000
Busch AAA	1	\$ 5,000
Carr Lane	4	\$ 5,000
Compton-Drew	3	\$ 5,000
Fanning	2	\$ 5,000
Gateway	5	\$ 5,000
Langston	10	\$ 10,000
Long	6	\$ 6,000
L'Ouverture	2	\$ 5,000
Stevens	0	\$ 5,000
Yeatman	2	\$ 5,000
<b>Total</b>	<b>39</b>	<b>\$ 61,000</b>

## WC Incentive Program - 2010/11 School Year

High Schools	2010-11 School Year	
	# of Claims Goal	Maximum Payout
Beaumont	6	\$ 6,000
Carnahan	3	\$ 5,000
Central VPA	5	\$ 5,000
Cleveland NJROTC	3	\$ 5,000
Clyde C. Miller	4	\$ 5,000
Gateway	8	\$ 8,000
McKinley	2	\$ 5,000
Metro	0	\$ 5,000
Northwest	2	\$ 5,000
Nottingham CAJT	2	\$ 5,000
Roosevelt	14	\$ 14,000
Soldan	2	\$ 5,000
Sumner	3	\$ 5,000
Vashon	11	\$ 11,000
<b>Total</b>	<b>65</b>	<b>\$ 89,000</b>

Other Schools	2010-11 School Year	
	# of Claims Goal	Maximum Payout
Big Picture School	3	\$ 5,000
Griscom	0	\$ 5,000
Fresh Start	0	\$ 5,000
Alternative South	0	\$ 5,000
Innovative Concept	0	\$ 5,000
International Welcome	0	\$ 5,000
<b>Total</b>	<b>3</b>	<b>\$ 30,000</b>

# WC Incentive Program - 2010/11 School Year

		2010-11 School Year	
Other Buildings		# of Claims Goal	Maximum Payout
801 Office		9	\$ 9,000
Archives			\$ 5,000
Buildings and Grounds		1	\$ 5,000
Total		10	\$ 19,000
Grand Total		259	\$ 443,000

# **WC Incentive Program - 2010/11 School Year**

## **Incentive Program**

School has the potential for a payout of the maximum payout amount.

For each claim reported with cost the amount of the payout is reduced by \$1,000.

For each claim reported more than 5 days and less than 11 days after the injury occurred, the payout will be reduced by \$500.

For each claim reported 11 or more days after the injury occurred, the payout will be reduced by \$1,000.

## **Mid Year Payout**

For those schools with 0 claims or 1 claim & a claim cost of \$1,000 or less as of December 31:

A mid year payout of 1/3 of the remaining potential payout will be made on February 1. (For example, if the maximum payout is \$7,000, less 1 claim, the remaining potential payout is \$6,000 and 1/3 of the amount is \$2,000.)

## **End Of Year Payout**

All claims will be evaluated as of June 30, 2011.

The end of year payout will be based upon the selected maximum payout less any claim or claim reporting adjustments as noted above. The payment will be made on August 1, 2011. The end of year payout will be reduced by any Mid-Year payout received.

**All Payouts will go to the School Fund Account for use by the school.**

**St. Louis Public Schools**  
**801 N. 11th Street**  
**St. Louis, MO 63101**

*Workers' Compensation Incentive Trust Account*



Check No. SLPS - 1

**Date:**

9/16/2010

**Amount:**

**Payable To:** \_\_\_\_\_

**By:**

Dr. Kelvin R. Adams

**By:**

Enos K. Moss

**2500000 20: 20102011**



Adams Elementary



Check No. Adams - 1

Payable To:ouis Public Schools - Workers' Compensation Incentive Trust Acc Amount:

Date: 9/16/2010

By:

Trista Harper, Principal

1000: 5000 500:1000





## BOARD RESOLUTION

Date: October 18, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Deanna Anderson, Exec. Director, Transportation

Agenda Item : 11-16-10-03

Information: ☐

Action: ☒

Action to be Approved: Contract

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a contract with Enterprise Fleet Management, Inc. through Cooperating School Districts (CSD) to provide a managed fleet program that includes leasing, rental, maintenance, fuel, and disposal. These services will be provided from November 17, 2010 through June 30, 2011 at a cost not to exceed \$81,000. Furthermore, there are five (5) one(1) year renewal option periods.

**BACKGROUND:** See attached

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.F.1.

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 918-00-360-5115-6319	GOB	Requisition #: 10120786
Amount: \$81,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$81,000.00	Pending Funding Availability	Vendor #: 600007352

Department: Transportation

Requestor: Deanna J. Anderson

Deanna Anderson  
Deanna Anderson, Exec. Director, Transportation

Angela Banks  
Angela Banks, Interim Budget Director

Enos Moss  
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams  
Dr. Kelvin R. Adams, Superintendent

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## **Fleet Management Background**

October 13, 2010

The Cooperating School District recently submitted an RFP for a Fleet Leasing and Management Program. The St. Louis Public Schools, as a member of the Cooperating School Districts (CSD), may utilize a contract negotiated by CSD with Enterprise Fleet Management, Inc. to provide fleet management services for the Districts 45 vehicles that are used by Security, Schools, Administration, IT, and Operations.

Currently, the District owns 65 vehicles; leases 14; insures 79; provides maintenance and fuel for 45; and allows Aramark to utilize 34 (they provide maintenance and fuel). The age of the District's vehicles ranges from one (1) year to twenty-one years (21). The fleet of vehicles is neither fuel efficient nor energy efficient. The maintenance costs continue to increase due to no fleet cycling.

The objectives for a Fleet Management Program are:

- Reduce fleet size by eliminating "low utilization" non essential vehicles
- Create a replacement cycle matched to the funding period
- Improve the safety of the fleet
- Improve fuel efficiency
- Reduce greenhouse gas emissions
- Match vehicle selection to proper job application

The St. Louis Public Schools is seeking a company that can provide a total transportation solution for the vehicles used by the various departments. Enterprise Fleet Management, Inc. can provide this solution as well as customize the contract to meet the specific needs of St. Louis Public Schools. A fleet management analysis of the District's 45 vehicles from the various departments reported that the District could possibly save approximately \$28,039 per year by establishing a fleet replacement schedule. It is estimated that in the FY10-11 school year, we (SLPS) will spend over \$290,000 (includes replacing three (3) vehicles, maintenance, insurance, and fuel) on the District's 45 vehicles.

In order for the schools to be secure; the computers to continue to operate; the buildings to be safe; and the District to provide the oversight and guidance needed, we must have reliable, efficient, and safe vehicles. Therefore, I am requesting that the Special Administrative Board, through the Districts contract with the Cooperating School District, enter into an agreement with Enterprise Fleet Management, Inc. designed to reduce the cost of operating the District's 45 fleet vehicles.

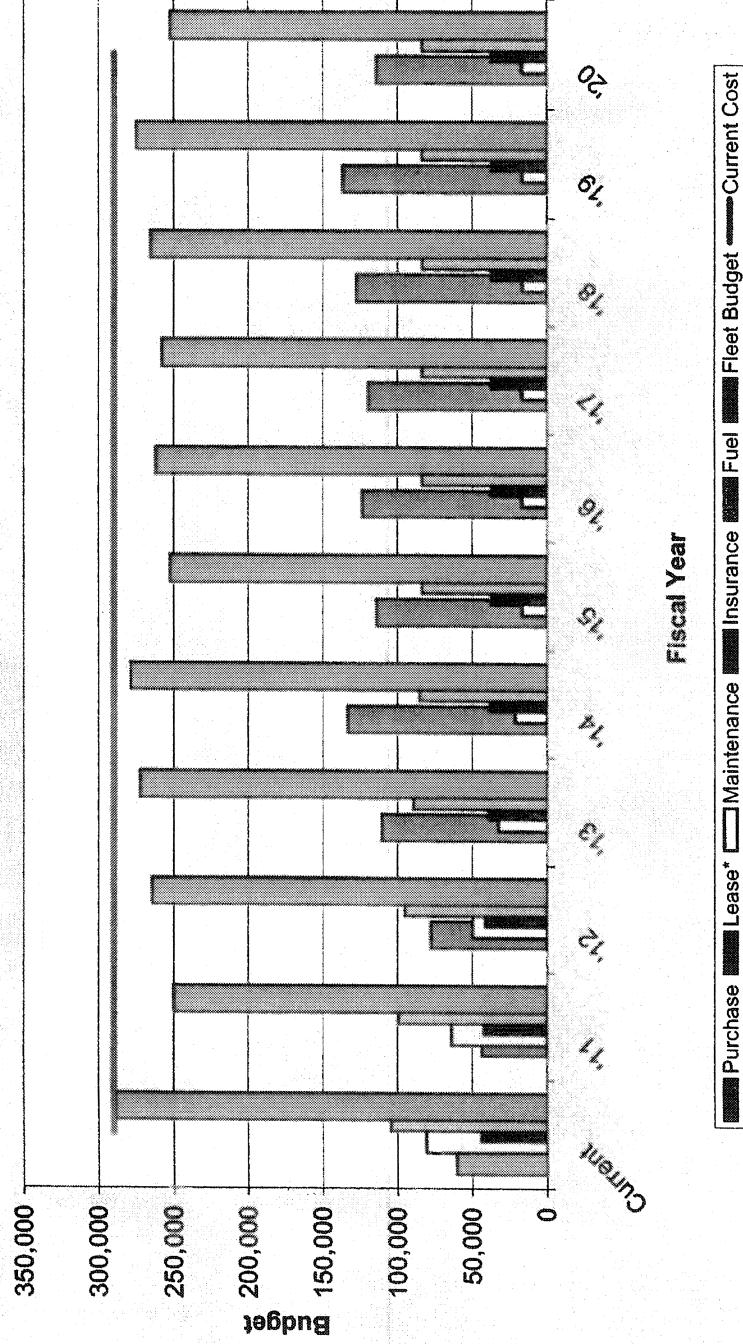
# St. Louis Public School District - Fleet Planning Analysis



Current Fleet	45	Fleet Growth	-3.57%	Proposed Fleet	38
Current Cycle	14.00	Annual Miles	10,000	Proposed Cycle	5.00
Current Maint.	\$150.00	Insurance	\$82.00	Proposed Maint.	\$36.76
Fuel Info	-	MPG	10	Price/Gallon	\$2.75
10 yr Savings					\$28,039/yr
					9.7%
					\$274,577
					Long Term Avg. Savings

		Fleet Mix				Fleet Cost				Annual	
Fiscal Year	Fleet Size	Annual Needs	Owned	Leased	Purchase	Lease*	Maintenance	Insurance	Fuel	Fleet Budget	Savings
Current	45	3.2	45	0	60,578	0	81,000	44,280	104,500	290,358	0
'11	43	10	33	10	0	44,015	64,091	42,312	99,640	250,057	40,301
'12	42	9	23	19	0	77,891	50,108	41,328	95,045	264,372	25,986
'13	40	10	11	29	0	110,616	32,766	39,360	89,348	272,089	18,268
'14	39	7	3	36	0	133,754	21,318	38,376	85,208	278,656	11,702
'15	38	2	0	38	0	114,475	16,761	37,392	83,600	252,229	38,129
'16	38	10	0	38	0	123,924	16,761	37,392	83,600	261,677	28,681
'17	38	9	0	38	0	119,804	16,761	37,392	83,600	257,558	32,800
'18	38	10	0	38	0	127,671	16,761	37,392	83,600	265,424	24,933
'19	38	7	0	38	0	136,954	16,761	37,392	83,600	274,707	15,650
'20	38	2	0	38	0	114,475	16,761	37,392	83,600	252,229	38,129

## 10 Year Budget Forecast



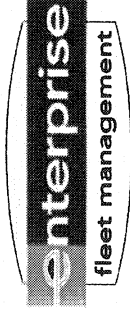
\* Lease Rates are conservative estimates

Enterprise Fleet Management

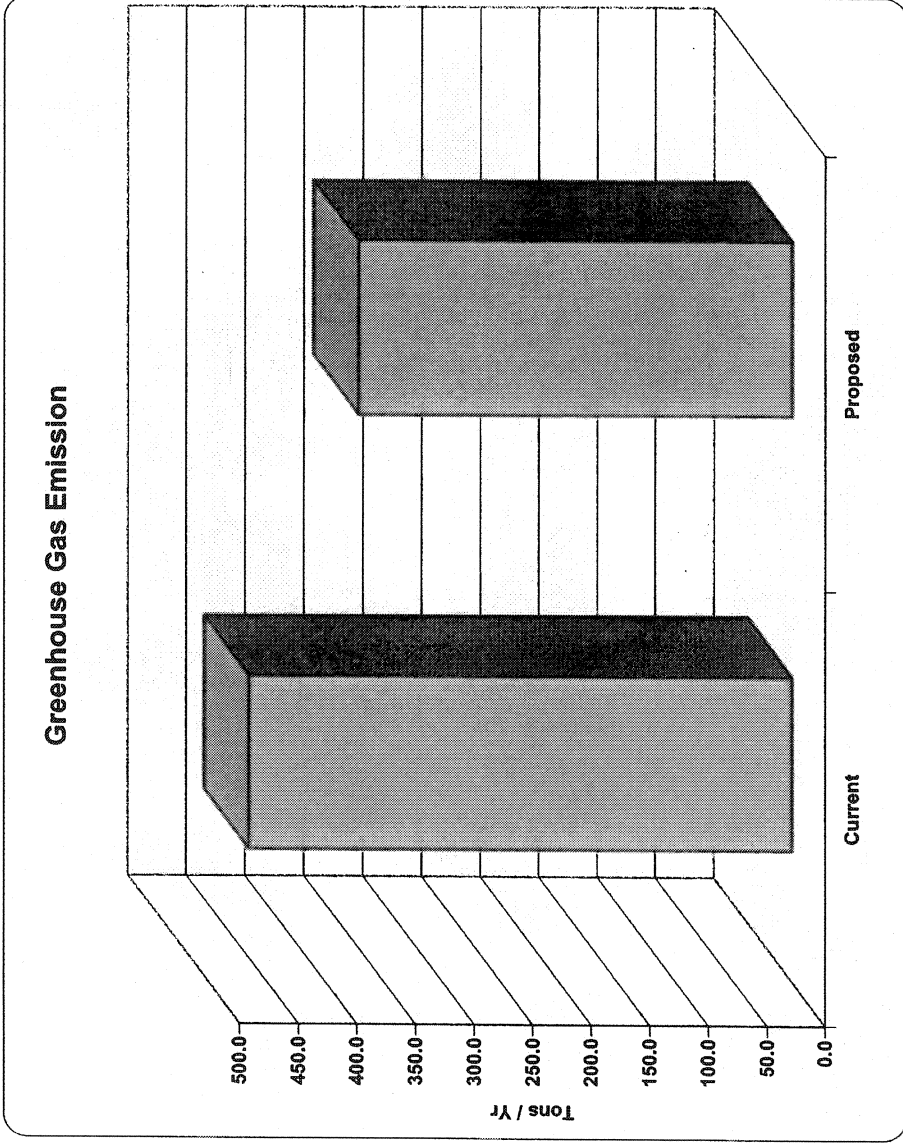
10/11/2010

Confidential

# St. Louis Public School District



Annual Tons CO2 Emitted		Proposed Fleet	
Current	463.6	Annual Miles	10,000
Proposed	370.9	MPG	10
		Price/Gallon	\$2.75



Based on 20% improvement of fuel economy

Source - fueleconomy.gov

## Fleet Profile

Vehicle Type	# of Type	Average Age (years)	Average Annual Mileage
1/2 Ton Pickup Reg 4x2	1	6.3	10,000
Full-size Van-Passenger	1	17.5	10,000
Minivan-Cargo	5	11.0	10,000
1/2 Ton Van Cargo	1	6.3	10,000
1 Ton Van Cargo	2	7.8	10,000
Compact Sedan	4	6.8	10,000
Mid-size Sedan	8	6.7	10,000
Full-size Sedan	15	8.0	10,000
Compact SUV 4x2	1	1.3	10,000
3/4 Ton Pickup Reg 4x4	7	16.2	10,000
<b>Totals/Averages</b>	<b>45</b>	<b>9.2</b>	<b>10,000</b>

### Fleet Replacement Schedule

[illegible]

**Replacement Criteria:**

- \* Fiscal Year 2011 = Model Year 2001 and older, or odometer over 100,000  
 \* Fiscal Year 2012 = Model Year 2003 and older, or odometer over 80,000  
 \* Fiscal Year 2013 = Model Year 2005 and older, or odometer over 80,000  
 \* Fiscal Year 2014 = Model Year 2007 and older, or odometer over 70,000  
 \* Fiscal Year 2015 = Remaining Vehicles  
 \* Underutilized = Annual Mileage less than 2,500









## BOARD RESOLUTION

Date: October 18, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 11-16-10-04  
Information: ☐  
Action: ☒

Action to be Approved: RFP/Bid

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

RFP/Bid # 003-1011

**SUBJECT:** To approve the purchase of music instruments and equipment from Nottelmann Music. The instruments include horns (57), percussion instruments (8) and music stands (50) for three schools: Beaumont, Langston and Bunche. The cost of the purchase will not exceed \$29,955.95.

**BACKGROUND:** The instruments and equipment are for the three schools mentioned above. The instruments for Bunche are replacements for those damaged by water at the time of their move from Madison. The instruments for Beaumont and Langston are for the start-up of new bands.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.C.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-MY-110-1411-6541	GOB	Requisition #: 10120782
Amount: \$29,955.95		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$29,955.95	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600004014

Department: Secondary Education

Requestor: Kaye Harrelson

Angela Banks, Interim Budget Director

Dr. Carlinda Purcell, Dep. Supt., Academics

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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# **Nottelmann Music --instrument bid**

Prices for instruments 2010 -- Langston

<u>Quantity</u>	<u>Brand/model</u>	<u>Unit \$</u>	<u>Total \$</u>
4	Flute - Jupiter 507S	\$ 195.00	\$ 780.00
8	Clarinet -- Jupiter 631NM	\$ 238.50	\$1908.00
1	Bass Clarinet -- Jupiter 673BN	\$ 955.00	\$ 955.00
3	Alto sax -- Jupiter 667GN	\$ 550.00	\$1650.00
2	Tenor sax -- Jupiter 687GN	\$ 700.00	\$1400.00
7	Trumpet -- Jupiter 600L	\$ 272.50	\$1907.50
5	Trombone -- Jupiter 332L	\$ 280.50	\$1402.50
2	Baritone -- Yamaha YEP201	\$1019.00	\$2038.00
1	Tuba -- Yamaha YBB105WC	<u>\$1790.00</u>	<u>\$1790.00</u>
		HORN SUB-TOTAL	\$13,831.00
2	Snare -- Pearl CRP1465, 6.5"	\$ 320.00	\$ 640.00
2	Snare stand -- Pearl S1000L	\$ 85.00	\$ 170.00
25	Manhasset music stands	\$30	\$ 750.00
1 pr.	Crash cymbals -- Zildjian, 18" classic orchestral	\$ 385.00	\$ 385.00
1 pr.	Cr. Cymbal pads/leather holders, set	\$ 26.95	\$ 26.95
1	Suspended cymbal -- Zildjian, 18"	\$197.00	\$ 197.00
1	Suspended cymbal stand -- Pearl C900	\$ 62.00	\$ 62.00
1	Concert bells -- Musser M645	\$ 811.00	\$ 811.00
1 pr.	Balter plastic bell mallets, 10AB	\$ 18.00	\$ 18.00
1	Xylophone -- Scholastic M47, 3.5 octave	\$ 910.00	\$ 910.00
1 pr.	Balter hard rubber xylophone mallets, 6B	\$ 18.00	<u>\$ 18.00</u>
	PERCUSSION SUB-TOTAL		\$3,987.95
	HORN SUB-TOTAL		\$17,369.50
	<b>GRAND TOTAL</b>		<b>\$21,357</b>

Additional Beaumont instruments

<u>Quantity</u>	<u>Brand/model</u>	<u>Unit \$</u>	<u>Total \$</u>
4	Trumpet – Jupiter 600L	\$ 272.50	\$1092.00
1	Yamaha fiberglass sousaphone, YSH-301	\$2789	\$2789.00
1	Yamaha mellophone, YMP-204M	\$1020	\$1020.00
1	Jupiter Quantum marching baritone, silver	\$800	\$ 800.00
25	Manhasset music stands	\$30	<u>\$ 750.00</u>
			\$ 6451.00

Additional Bunche instruments

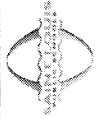
<u>Quantity</u>	<u>Brand/model</u>	<u>Unit \$</u>	<u>Total \$</u>
2	Flute - Jupiter 507S	\$ 195.00	\$390.00
4	Clarinet – Jupiter 631NM	\$ 238.50	\$960.00
4	Trumpet – Jupiter 600L	\$ 272.50	\$1092.00
4	Trombone – Jupiter 332L	\$ 280.50	\$1128.00
2	Alto sax – Jupiter 667GN	\$ 550.00	\$1020.00
1	Tenor sax – Jupiter 687GN	\$ 700.00	\$ 700.00
2	Mapex combo Drum Kits MK1432DP	\$198.00	<u>\$396.00</u>
	TOTAL		\$5686.00

Total Langston, Beaumont, & Bunche = \$29,955.95

**Music Center of Kirkwood—Instrument price bid (10.12.10)**

<b><u>Quantity</u></b>	<b><u>Brand/model</u></b>	<b><u>Unit \$</u></b>
6	Flute - Jupiter 507S	Eastman EFL210 \$332.00
12	Clarinet – Jupiter 631NM	Buffet B10 \$395.00
1	Bass Clarinet – Jupiter 673BN	Selmer 1430LP \$1507.25
5	Alto sax – Jupiter 667GN	Buffet BC8101 \$685.00
3	Tenor sax – Jupiter 687GN	Buffet BC8102 \$790.00
15	Trumpet – Jupiter 600L	Eastman ETR420 \$362.00
9	Trombone – Jupiter 332L	Eastman ETB420 \$573.00
2	Baritone – Yamaha YEP201	Eastman EEP321 \$798.00
1	Tuba – Yamaha YBB105WC	Eastman Ebb231 \$1675.00
2	Mapex combo Drum Kits MK1432DP	Ludwig LE2843R \$327.00
2	Snare – Pearl CRP1465, 6.5”	\$415.00
2	Snare stand – Pearl S1000L	\$99.00
50	Manhasset music stands	\$35.62
1 pr.	Crash cymbals – Zildjian, 18” classic orchestral	\$376.80
1 pr.	Cr. Cymbal pads/leather holders, set	\$25.00
1	Suspended cymbal – Zildjian, 18”	\$225.00
1	Suspended cymbal stand – Pearl C900	\$70.00
1	Concert bells – Musser M645	\$939.70
1 pr.	Balter plastic bell mallets, 10AB	\$20.00
1	Xylophone – Scholastic M47, 3.5 octave	\$1040.00
1 pr.	Balter hard rubber xylophone mallets, 6B	\$20.00
1	Yamaha fiberglass sousaphone, YSH-301	Conn 36K \$3037.00
1	Yamaha mellophone, YMP-204M	Eastman EMP304 \$564.00
1	Jupiter Quantum marching baritone, silver	Eastman EEP321M \$798.00





## Board Resolution

Date: October 18, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 11-16-10-05  
Information: \_\_\_\_\_  
Action: \_\_\_\_\_ X

Action to be Approved:

X RFP/Bid

Other Transaction Descriptors: Bid

### SUBJECT:

To approve the purchase of leveled reading novels from Follett for the Renaissance Accelerated Reader Program. The cost of the novels will not exceed \$20,000.00.

### BACKGROUND:

The purpose of this purchase is to provide vinyl clad novels to our High School 9th grade students in need of Tier II and Tier III intervention. These novels are specifically designed to meet their needs as readers. Presently, our secondary libraries do not have books leveled for students who need Tier II or Tier III intervention. The bid amount was the same for both vendors, however, Follett will provide a greater number of vinyl clad books for the same cost. The cost for the vinyl clad books from Book Source was \$3.00 more per book than Follett's bid.

Accountability Plan Goal: Goal I: Student Performance

Objective/Strategy:

1.A.1

### FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	847	-	00	-	110	-	2218	-	6421	GOB	Requisition #:	10120784
Amount:	\$				20,000.00							
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:	
Amount:												
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:	
Amount:												
Cost not to Exceed:	\$				20,000.00					Pending Funding Availability	Vendor #:	600002570

Department: Curriculum and Instruction

Requestor:

Cathy Cassy

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Carlinda Purcell, Dep. Supt. - Academics

Dr. Kelvin R. Adams, Superintendent

### **High School Novel Order for Tier II and Tier III Intervention**

Two bids were obtained. One from Follett and one from Book Source.

The total cost of the bid was \$20,000 from each source.

Follett was chosen over Book Source based on the cost of the book with a vinyl-

clad book guard covering rather than just paperback. Book Source's charge was

\$5.00 additional per book versus \$2.00 from Follett.



FOLLETT BOOKCLAD ORDER

DISTRICT	TITLE	AUTHOR	COPYRIGHT	ISBN	ERBACK PK GUARD P	QTY	COST
St. Louis PSD	Alligator bayou	Napoli	2009	9780553494174	\$5.55	2	\$15.10
St. Louis PSD	Clay	Almond	2006	9780444042013	\$5.55	2	\$15.10
St. Louis PSD	Dead-end job	Grant	2005	9781551433783	\$6.47	2	\$16.94
St. Louis PSD	Foul shot : a novel	Kropp	2007	9781897039250	\$6.15	2	\$16.29
St. Louis PSD	Jim & me	Adoff	2007	9781423104001	\$4.94	2	\$13.88
St. Louis PSD	Riley Park	Tullison	2009	9781554691234	\$6.47	2	\$16.94
St. Louis PSD	Spiral	Denman	2008	9781551439303	\$6.47	2	\$16.94
St. Louis PSD	Sticks and stones	Goobie	2002	9781551432137	\$6.47	2	\$16.94
St. Louis PSD	Emako Blue	Woods	2005	9780142404188	\$3.71	2	\$11.41
St. Louis PSD	I.D.	Grant	2007	9781551436944	\$6.47	2	\$16.94
St. Louis PSD	Learning to fly	Yee	2008	9781551439532	\$6.47	2	\$16.94
St. Louis PSD	The opposite of invisible	Gallagher	2008	9780375841538	\$5.24	2	\$14.49
St. Louis PSD	Shark girl	Bingham	2010	9780763646271	\$5.55	2	\$15.10
St. Louis PSD	Bog child	Dowd	2010	9780375841354	\$6.17	2	\$16.33
St. Louis PSD	The Darwin expedition	Tullison	2007	9781551436760	\$6.47	2	\$16.94
St. Louis PSD	Juvie : a novel	Kropp	2006	9781897039168	\$4.91	2	\$13.82
St. Louis PSD	Lockdown	Tullison	2008	9781551439167	\$6.47	2	\$16.94
St. Louis PSD	Scum	Dekker	2008	9781551439242	\$6.47	2	\$16.94
St. Louis PSD	Grind	Walters	2004	9781551433172	\$6.47	2	\$16.94
St. Louis PSD	Kicked out	Goobie	2002	9781551432441	\$6.47	2	\$16.94
St. Louis PSD	Middle row	Olsen	2008	9781551438993	\$6.47	2	\$16.94
St. Louis PSD	Overdrive	Walters	2004	9781551433189	\$6.47	2	\$16.94
St. Louis PSD	Running the risk	Choyce	2009	9781554690251	\$6.47	2	\$16.94
St. Louis PSD	Saving Grace	Ryan	2006	9781551435084	\$6.47	2	\$16.94
St. Louis PSD	Thunderbowl	Choyce	2004	9781551432779	\$6.47	2	\$16.94
St. Louis PSD	The adoration of Jenna Fox	Pearson	2009	9780312594411	\$5.55	2	\$15.10
St. Louis PSD	Refuge Cove	Choyce	2002	9781551432465	\$6.47	2	\$16.94
St. Louis PSD	Sleeping freshmen never lie	Lubar	2007	9780142407806	\$4.93	2	\$13.86
St. Louis PSD	Swim the fly	Calame	2010	9780763647766	\$4.94	2	\$13.88
St. Louis PSD	Fastback Beach	Matheson	2003	9781551432670	\$6.15	2	\$16.29
St. Louis PSD	Hit squad	Heneghan	2003	9781551432694	\$6.47	2	\$16.94
St. Louis PSD	I am the messenger	Zusak	2006	9780375836671	\$5.53	2	\$15.06
St. Louis PSD	Responsible	Ryan	2007	9781551436852	\$6.47	2	\$16.94
St. Louis PSD	Running for Dave : a novel	Jamison	2005	9781897039113	\$6.15	2	\$16.29
St. Louis PSD	Against all odds : a novel	Kropp	2004	9781897039069	\$4.91	2	\$13.82
St. Louis PSD	Down	McClintock	2007	9781551437668	\$6.47	2	\$16.94

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St. Louis PSD	Playing chicken : a novel	Kropp	2003	9780973123784	\$8.04	\$10.04	2	\$20.07
St. Louis PSD	The reminder	Michaels	2010	9781442402539	\$7.26	\$9.26	2	\$18.52
St. Louis PSD	Avalanche : a novel	Kropp	2005	9781897039076	\$8.04	\$10.04	2	\$20.07
St. Louis PSD	Caught in the blizzard : a novel	Kropp	2003	9780973123791	\$6.15	\$8.15	2	\$16.29
St. Louis PSD	No way out	Kern	2009	9781591941767	\$3.30	\$5.30	2	\$10.59
St. Louis PSD	Rumble fish	Hinton	1989	9780440975342	\$4.31	\$6.31	2	\$12.63
St. Louis PSD	Terror 9/11 : a novel	Paton	2003	9780973123760	\$8.04	\$10.04	2	\$20.07
St. Louis PSD	True talents	Lubar	2007	9780765348562	\$3.70	\$5.70	2	\$11.39
St. Louis PSD	Zee's way	Butcher	2004	9781551432793	\$6.47	\$8.47	2	\$16.94
St. Louis PSD	The fallen	Langan	2007	9781591940661	\$4.04	\$6.04	2	\$12.08
St. Louis PSD	Hacker! : a novel	Kropp	2004	9781897039090	\$6.15	\$8.15	2	\$16.29
St. Louis PSD	Search for safety	Langan	2007	9781591940708	\$4.04	\$6.04	2	\$12.08
St. Louis PSD	A thief in the house of memory	Wynne-Jones	2008	9780374400194	\$4.93	\$6.93	2	\$13.86
St. Louis PSD	Truth	Kyi	2003	9781551432656	\$6.47	\$8.47	2	\$16.94
St. Louis PSD	Tag team : a novel	Kropp	2002	9780973123708	\$6.17	\$8.17	3	\$24.50
St. Louis PSD	Tangerine	Bloor	2006	9780152057800	\$4.68	\$6.68	3	\$20.05
St. Louis PSD	Twisted	Anderson	2008	9780142411841	\$6.17	\$8.17	3	\$24.50
St. Louis PSD	Bait	Sanchez	2010	9781416937746	\$6.45	\$8.45	3	\$25.35
St. Louis PSD	The carbon diaries 2015	Lloyd	2009	9780823423019	\$5.52	\$7.52	3	\$22.56
St. Louis PSD	Feed	Anderson	2004	9780763622596	\$5.23	\$7.23	3	\$21.68
St. Louis PSD	Shattered	Langan	2007	9781591940692	\$4.04	\$6.04	3	\$18.11
St. Louis PSD	The contender	Lipsyle	1967	9780064470391	\$4.31	\$6.31	3	\$18.94
St. Louis PSD	My time as Caz Hazard	Kyi	2004	9781551433196	\$6.47	\$8.47	3	\$25.41
St. Louis PSD	Show off : a novel	Kropp	2003	9780973123777	\$6.15	\$8.15	3	\$24.44
St. Louis PSD	Speak	Anderson	2006	9780142407325	\$6.18	\$8.18	3	\$24.53
St. Louis PSD	Impossible	Werlin	2009	9780142414910	\$6.17	\$8.17	3	\$24.50
St. Louis PSD	Invisible	Hautman	2006	9780686869037	\$4.93	\$6.93	3	\$20.79
St. Louis PSD	A matter of trust	Schraff	2007	9780439865470	\$2.46	\$4.46	3	\$13.38
St. Louis PSD	The missing gift	Mazer	2010	9780064473651	\$7.26	\$9.26	3	\$27.77
St. Louis PSD	Summer of secrets	Langan	2008	9780439904919	\$2.46	\$4.46	3	\$13.38
St. Louis PSD	The bully	Langan	2007	9780439865463	\$2.46	\$4.46	3	\$13.38
St. Louis PSD	The letter writer : a novel	Rinaldi	2008	9780547327853	\$6.45	\$8.45	3	\$25.35
St. Louis PSD	Lost and found	Schraff	2007	9780439898393	\$2.46	\$4.46	3	\$13.38
St. Louis PSD	Waves	Dogar	2009	9780545101783	\$5.55	\$7.55	3	\$22.64
St. Louis PSD	Blood is thicker	Langan	2007	9780439904896	\$2.46	\$4.46	3	\$13.38
St. Louis PSD	have lived a thousand years : growing up in the Holocaust	Jackson	1999	97806889823954	\$3.70	\$5.70	3	\$17.09
St. Louis PSD	Keeping corner	Sheih	2009	9780786838608	\$3.70	\$5.70	3	\$17.09

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St. Louis PSD	Ten things I hate about me	Abdel-Fattah	2010	9780545050562	\$7.26	\$9.26	3	\$27.77
St. Louis PSD	Finding miracles	Alvarez	2006	9780553494068	\$4.31	\$6.31	3	\$18.94
St. Louis PSD	Game	Myers	2009	9780060582968	\$5.56	\$7.56	3	\$22.67
St. Louis PSD	Samurai shortstop	Gatz	2008	9780142410998	\$4.94	\$6.94	3	\$20.82
St. Louis PSD	13 little blue envelopes	Johnson	2006	9780060541439	\$5.55	\$7.55	3	\$22.64
St. Louis PSD	Briar Rose	Yolen	2002	9780765342300	\$4.31	\$6.31	3	\$18.94
St. Louis PSD	No more pranks	Polak	2004	9781551433158	\$6.47	\$8.47	3	\$25.41
St. Louis PSD	Wabi : a hero's tale	Bruchac	2007	9780142409473	\$4.93	\$6.93	3	\$20.79
St. Louis PSD	The book thief	Zusak	2007	9780375842207	\$7.41	\$9.41	3	\$28.23
St. Louis PSD	Deadline	Crutcher	2009	9780060850913	\$5.56	\$7.56	3	\$22.67
St. Louis PSD	Snakehead	Halam	2008	9780375841095	\$4.93	\$6.93	3	\$20.79
St. Louis PSD	I am the cheese : a novel	Cormier	1991	9780440940609	\$4.31	\$6.31	3	\$18.94
St. Louis PSD	The kite runner	Hosseini	2004	9781594480003	\$12.11	\$14.11	3	\$42.34
St. Louis PSD	47	Mosley	2006	9780316016353	\$4.93	\$6.93	3	\$20.79
St. Louis PSD	Buried onions	Soto	2006	9780152062651	\$4.29	\$6.29	3	\$18.88
St. Louis PSD	The Hunger Games	Collins	2009	9780439023528	\$5.56	\$7.56	3	\$22.67
St. Louis PSD	Sunrise over Fallujah	Myers	2009	9780439916257	\$4.93	\$6.93	3	\$20.79
St. Louis PSD	Timeclock	Klass	2010	9780312608637	\$7.69	\$9.69	3	\$29.06
St. Louis PSD	A brief chapter in my impossible life	Reinhardt	2007	9780375846915	\$5.55	\$7.55	3	\$22.64
St. Louis PSD	Hurricane song	Volponi	2009	9780142414187	\$4.31	\$6.31	3	\$18.94
St. Louis PSD	Ender's game	Card	1994	9780812550702	\$4.31	\$6.31	3	\$18.94
St. Louis PSD	The pigman	Zindel	2005	9780060757359	\$4.32	\$6.32	3	\$18.97
St. Louis PSD	Eragon	Paolini	2007	9780440240730	\$4.92	\$6.92	3	\$20.76
St. Louis PSD	Woodson	Paulsen	2007	9781416939399	\$4.31	\$6.31	3	\$18.94
St. Louis PSD	Trouble	Schmidt	2008	9780547331331	\$5.55	\$7.55	3	\$22.64
St. Louis PSD	You know where to find me	Cohn	2009	9780689878602	\$5.55	\$7.55	3	\$22.64
St. Louis PSD	Bucking the Sarge	Curtis	2006	9780440413318	\$4.31	\$6.31	3	\$18.94
St. Louis PSD	Dreamland	Dessen	2004	9780142401750	\$5.56	\$7.56	3	\$22.67
St. Louis PSD	Little brother	Doctorow	2010	9780765323118	\$6.18	\$8.18	3	\$24.53
St. Louis PSD	They killed my father : a daughter of Cambodia remem	Ung	2006	9780060856267	\$11.30	\$13.30	3	\$39.89
St. Louis PSD	The midwife's apprentice	Cushman	1996	9780064406307	\$3.70	\$5.70	3	\$17.09
St. Louis PSD	Reaching out	Jimenez	2008	9780547250304	\$4.31	\$6.31	3	\$18.94
St. Louis PSD	Things left unsaid : a novel in poems	Hemphill	2007	9780786837458	\$4.93	\$6.93	3	\$20.79
St. Louis PSD	Epic	Koslick	2008	9780142411599	\$6.17	\$8.17	3	\$24.50
St. Louis PSD	When I was a soldier : a memoir	Zenatti	2007	9781599900599	\$5.56	\$7.56	3	\$22.67
St. Louis PSD	The diary of a young girl	Frank	1993	9780553296983	\$4.84	\$6.84	3	\$20.51
St. Louis PSD	The monstrumologist	Vancey	2010	9781416984498	\$8.07	\$10.07	3	\$30.20

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PREPARED BY: Emily Snodgrass  
EMAIL: esnodgras@booksource.com

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TITLE	AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
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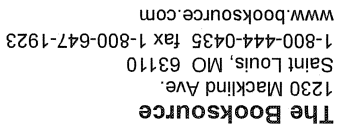
AR 1.6	Eats, Shoots And Leaves: A Zero Tolerance Approach To Punctuation	PB	NF	1.6	9-12	9	12.00	8.40	75.60
AR 2.2	Betsy Ross	PB				9			
Collection Title Count: 1									
AR 2.3	It Is Not A Date	PB	F	2.3	8-12	9	4.95	3.47	31.23
Michael Rosen's Sad Book	Rosen, Michael	PB	NF	2.3	4-12	9	6.99	4.89	44.01
One Date Too Many		PB				9	4.95	3.47	31.23
Collection Title Count: 3									

AR 2.4	The Adventures Of Tom Sawyer (Graphic Adaptation)	PB	F	2.4	5-9	9	6.95	4.87	43.83
The Best Week Ever	Robins, Eleanor	PB	F	2.4	8-12	9	4.95	3.47	31.23
The Hunchback Of Notre Dame (Graphic Adaptation)	Hugo, Victor	PB	F	2.4	5-9	9	6.95	4.87	43.83
Out From Boneville	Smith, Jeff	PB	F	2.4	4-12	9	10.99	7.69	69.21
The Wrong Way	Robins, Eleanor	PB	F	2.4	8-12	9	4.95	3.47	31.23
Collection Title Count: 5									

AR 2.5	Broken Promise	PB	F	2.5	6-12	9	4.95	3.47	31.23
The Easy Way	Robins, Eleanor	PB	F	2.5	8-12	9	4.95	3.47	31.23
Pay Back	Robins, Eleanor	PB	F	2.5	6-12	9	4.95	3.47	31.23
Collection Title Count: 3									

AR 2.6	Don't Blame Me	PB	F	2.6	8-12	9	4.95	3.47	31.23
The Fastest Runner	Robins, Eleanor	PB	F	2.6	8-12	9	4.95	3.47	31.23

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TITLE	AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
The Plain Janes Re-gifters	Castellucci, Ce	PB	F	2.6	9-12	9	9.99	6.99	62.91
Collection Title Count: 4	Carey, Mike	PB	F	2.6	9-12	9	9.99	6.99	62.91
AR 2.7	Robins, Eleanor	PB	F	2.7	8-12	9	4.95	3.47	31.23
Back-Up Quarterback	Robins, Eleanor	PB	F	2.7	8-12	9	4.95	3.47	31.23
Friend Or Foe	Robins, Eleanor	PB	F	2.7	6-12	9	4.95	3.47	31.23
Robin Hood (Graphic Adaptation)	Shepard, Aaron	PB	F	2.7	5-9	9	6.95	4.87	43.83
"Who Was That Masked Man, Anyway?"	Avi	PB	F	2.7	4-9	9	5.99	4.19	37.71
Collection Title Count: 4							205.56		144.00
AR 2.8		PB				9			
Dead Is So Last Year	Abadzis, Nick	PB	F	2.8	6-12	9	7.99	5.59	50.31
Collection Title Count: 1							71.91		50.31
AR 2.9	Powell, Jillian	PB	F	2.9	5-9	9	4.95	3.47	31.23
The Reactor									
Collection Title Count: 1							44.55		31.23
AR 3.0	Sewell, Anna	PB	F	3.0	5-9	9	6.95	4.87	43.83
Black Beauty (Graphic Adaptation)	Mazer, Norma Fo	PB	F	3.0	5-9	9	5.95	4.17	37.53
Crazy Fish	Lester, Julius	PB	NF	3.0	2-8	9	6.99	4.89	44.01
Let's Talk About Race	Stevenson, Robe	PB	F	3.0	5-9	9	6.95	4.87	43.83
Treasure Island (Graphic Adaptation)							241.56		169.20
Collection Title Count: 4									
AR 3.1	Stine, R.L.	PB	F	3.1	7-12	9	5.99	4.19	37.71
The Boy Next Door	Spiegelman, Art	PB	NF	3.1	9-12	9	14.95	10.47	94.23
Maus II: A Survivor's Tale: And Here My Troubles Began	Fitch, Sheree	PB	F	3.1	9-12	9	9.95	6.97	62.73
Collection Title Count: 3							278.01		194.67

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TITLE	AUTHOR	BIND	FIC	AR	INTEREST	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
AR 3.2									
Alten Abduction	Zucker, Jonny	PB	F	3.2	5-9	9	6.95	4.87	43.83
Bluish	Hamilton, Virgil	PB	F	3.2	4-9	9	5.99	4.19	37.71
Breaking Up	Friedman, Aimee	PB	F	3.2	7-12	9	8.99	6.29	56.61
Lush	Friend, Natasha	PB	F	3.2	9-12	9	8.99	6.29	56.61
Maus I: A Survivor's Tale: My Father Bleeds History	Spiegelman, Art	PB	NF	3.2	9-12	9	14.95	10.47	94.23
Queen Bee	Clugston-Major,	PB	F	3.2	7-12	9	8.99	6.29	56.61
The Story Of My Life	Keller, Helen	PB	NF	3.2	7-12	9	4.95	3.47	31.23
Collection Title Count: 7							538.29		376.83
AR 3.3									
American Born Chinese (Graphic Novel)	Yang, Gene	PB	F	3.3	7-12	9	8.99	6.29	56.61
Hanging On To Max	Becharad, Margar	PB	F	3.3	7-12	9	6.99	4.89	44.01
Meet Christopher Columbus	de Kay, James T	PB	NF	3.3	2-8	9	4.99	3.49	31.41
Persopolis	Satrap, Marjan	PB	NF	3.3	8-12	9	13.95	9.77	87.93
The Rich Girl	Stine, R.L.	PB	F	3.3	7-12	9	5.99	4.19	37.71
Smiles To Go	Spineill, Jerry	PB	F	3.3	6-12	9	6.99	4.89	44.01
They Cage The Animals At Night	Burch, Jennings	PB	NF	3.3	9-12	9	6.99	4.89	44.01
Collection Title Count: 7							494.01		345.69
AR 3.4									
Hunter's Moon	Townsend, John	PB	F	3.4	5-9	9	5.95	4.17	37.53
It's Not The End Of The World	Blume, Judy	PB	F	3.4	7-12	9	8.99	6.29	56.61
The Music Of Dolphins	Hesse, Karen	PB	F	3.4	5-9	9	5.99	4.19	37.71
Poison Plate	Spirn, M. Sobel	PB	F	3.4	5-9	9	6.95	4.87	43.83
Street Pharm	Van Diepen, All	PB	F	3.4	9-12	9	7.99	5.59	50.31
Switched	Stine, R.L.	PB	F	3.4	7-12	9	5.99	4.19	37.71
Collection Title Count: 6							376.74		263.70
AR 3.5									
Collection Title Count: 6									

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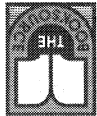
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TITLE	AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
Ametia Earhart: Legendary Aviator	Anderson, James	PB	NF	3.5	3-8	9	7.95	5.57	50.13
And Then You Die	Johansen, Iris	PB	F	3.5	9-12	9	7.99	5.59	50.31
The Girl Who Had Everything	Greene, Janice	PB	F	3.5	5-12	9	5.95	4.17	37.53
Meet Thomas Jefferson	Barrett, Marvin	PB	NF	3.5	2-9	9	4.99	3.49	31.41
Perfect	Friend, Natasha	PB	F	3.5	6-10	9	7.95	5.57	50.13
Skeittig	Almond, David	PB	F	3.5	5-12	9	6.99	4.89	44.01
Stoner & Spaz	Koertge, Ron	PB	F	3.5	8-12	9	6.99	4.89	44.01
You Hear Me?	Franco, Betsy,	PB	NF	3.5	9-12	9	6.99	4.89	44.01
Collection Title Count: 8							502.20		351.54
AR 3.6									
Bangi	Flake, Sharon G	PB	F	3.6	7-12	9	7.99	5.59	50.31
The Battle Of The Alamo	Doeden, Matt	PB	NF	3.6	3-9	9	7.95	5.57	50.13
Jake Burton Carpenter And The Snowboard	Doeden, Michae	PB	NF	3.6	3-9	9	7.95	5.57	50.13
John Sutter And The California Gold Rush	Doeden, Matt	PB	NF	3.6	3-9	9	7.95	5.57	50.13
Milkweed	Spineilli, Jerry	PB	F	3.6	7-12	9	7.50	5.25	47.25
The Piano Lesson	Wilson, August	PB	NF	3.6	9-12	9	13.00	9.10	81.90
Wolf Rider	Avi	PB	F	3.6	7-12	9	6.99	4.89	44.01
Collection Title Count: 7							533.97		373.86
AR 3.7									
After The Rain	Mazer, Norma Fo	PB	F	3.7	7-12	9	5.99	4.19	37.71
The Assassination Of Abraham Lincoln	Olson, Kay	PB	NF	3.7	3-9	9	7.95	5.57	50.13
Begging For Change	Flake, Sharon G	PB	F	3.7	6-12	9	7.99	5.59	50.31
The Cage	Sender, Ruth M	PB	NF	3.7	7-12	9	6.99	4.89	44.01
Dark Waters	MacPhail, Cath	PB	F	3.7	7-12	9	6.95	4.87	43.83
Meet Abraham Lincoln	Cary, Barbara	PB	NF	3.7	2-9	9	4.99	3.49	31.41
Rainbow Boys	Sanchez, Alex	PB	F	3.7	7-12	9	8.99	6.29	56.61
Scorpions	Myers, Walter D	PB	F	3.7	7-12	9	6.99	4.89	44.01
Collection Title Count: 8							511.56		358.02

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TITLE	AR	LEVEL	INTEREST	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
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AR 3.8	PB	F	3.8	6-12	5.99	4.19	37.71
After The Dancing Days	PB	F	3.8	6-12	5.99	4.19	37.71
Bad Dreams	PB	F	3.8	7-12	5.99	4.19	37.71
Child In Prison Camp	PB	F	3.8	7-12	10.95	7.67	69.03
Levi Strauss And Blue Jeans	PB	NF	3.8	5-9	7.95	5.57	50.13
Olson, Nathan	PB	NF	3.8	5-9	7.95	5.57	50.13
Giles, Gail	PB	F	3.8	7-12	7.99	5.59	50.31
Doeden, Matt	PB	NF	3.8	3-9	7.95	5.57	50.13
Hamilton, Virgil	PB	F	3.8	7-12	5.99	4.19	37.71
Myracle, Lauren	PB	F	3.8	8-12	6.95	4.87	43.83
Collection Title Count: 8					537.84		376.56

AR 3.9	PB	NF	3.9	4-9	7.99	5.59	50.31
Alta's Mission: Saving The Books Of Iraq	PB	NF	3.9	4-9	7.99	5.59	50.31
Can't Get There From Here	PB	F	3.9	7-12	6.99	4.89	44.01
The Dore	PB	F	3.9	7-12	5.99	4.19	37.71
Eleanor Roosevelt: First Lady Of The World	PB	NF	3.9	3-8	7.95	5.57	50.13
Matthew Henson: Arctic Adventurer	PB	NF	3.9	3-8	7.95	5.57	50.13
Philo Farnsworth And The Television	PB	NF	3.9	3-8	7.95	5.57	50.13
Wilma Rudolph: Olympic Track Star	PB	NF	3.9	3-8	7.95	5.57	50.13
Collection Title Count: 7					474.93		332.55

AR 4.0	PB	F	4.0	6-12	8.99	6.29	56.61
The Absolutely True Diary Of A Part-Time Indian	PB	F	4.0	6-12	8.99	6.29	56.61
Benedict Arnold: American Hero And Traitor	PB	NF	4.0	3-8	7.95	5.57	50.13
The Boston Massacre	PB	NF	4.0	3-9	7.95	5.57	50.13
Dead Girls Don't Write Letters	PB	F	4.0	7-12	6.99	4.89	44.01
From The Notebooks Of Melanin Sun	PB	F	4.0	7-12	7.99	5.59	50.31
Mountain Disasters	PB	NF	4.0	6-12	4.95	3.47	31.23
A Sudden Silence	PB	F	4.0	7-12	6.95	4.87	43.83
Collection Title Count: 7					465.93		326.25

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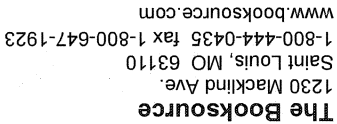
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DESCRIPTION: HIGH SCHOOL AR TITLES  
 REVISED - QTY 9  
 PREPARED BY: Emily Snodgrass  
 EMAIL: esnodgrass@booksource.com

## CUSTOM BOOK LIST

TITLE	AUTHOR	BIND	FIC	AR	INTEREST	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
AR 4.1	Woodson, Jacques	PB	F	4.1	7-12	9	5.99	4.19	37.71
Behind You	Nelson, Sharten	PB	NF	4.1	3-9	9	6.95	4.87	43.83
Brett Favre	Langan, Paul	PB	F	4.1	9-12	9	3.99	2.79	25.11
Brothers In Arms	Fandel, Jenni	PB	NF	4.1	3-8	9	7.95	5.57	50.13
George Eastman And The Kodak Camera	Cardenas, Teres	PB	F	4.1	7-12	9	6.95	4.87	43.83
Letters To My Mother	Kern, Peggy	PB	F	4.1	9-12	9	4.95	3.47	31.23
No Way Out	Flake, Sharon G	PB	F	4.1	7-12	9	7.99	5.59	50.31
The Skin I'm In	Doeden, Matt	PB	NF	4.1	3-8	9	7.95	5.57	50.13
Thomas Jefferson: Great American									332.28
Collection Title Count: 8							474.48		
AR 4.2	Mohr, Nicholas	PB	F	4.2	7-12	9	6.99	4.89	44.01
El Bronx Remembered	Langan, Paul	PB	F	4.2	9-12	9	4.95	3.47	31.23
The Fallen	Weil, Ann	PB	NF	4.2	6-12	9	4.95	3.47	31.23
Grigory Rasputin: Holy Man Or Mad Monk?	Goldberg, Enid	PB	NF	4.2	5-12	9	5.95	4.17	37.53
Hush	Woodson, Jacques	PB	F	4.2	5-12	9	7.99	5.59	50.31
18r, g8r (Later, Gator)	Myracle, Lauren	PB	F	4.2	9-12	9	6.95	4.87	43.83
Madam C.J. Walker And New Cosmetics	Krohn, Katharin	PB	NF	4.2	3-8	9	7.95	5.57	50.13
Money Hungry	Flake, Sharon G	PB	F	4.2	5-10	9	7.99	5.59	50.31
Taste Of Salt: A Story Of Modern Haiti	Temple, Frances	PB	F	4.2	8-12	9	5.99	4.19	37.71
Collection Title Count: 9							537.39		376.29
AR 4.3	Weil, Ann	PB	NF	4.3	6-12	9	4.95	3.47	31.23
Air Disasters	Patterson, Jame	PB	F	4.3	9-12	9	7.99	5.59	50.31
Along Came A Spider	Weil, Ann	PB	NF	4.3	6-12	9	4.95	3.47	31.23
Earthquakes	Zevin, Gabriell	PB	F	4.3	8-12	9	6.95	4.87	43.83
Elsewhere	Tyree, Omar	PB	F	4.3	9-12	9	7.99	5.59	50.31
FLY Girl	Lyons, Mary E.	PB	F	4.3	7-12	9	5.99	4.19	37.71
Miracle's Boys	Woodson, Jacques	PB	F	4.3	6-9	9	5.99	4.19	37.71

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TITLE	AUTHOR	BIND	FIC	AR	INTEREST	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
Terrorism	Weil, Ann	PB	NF	4.6	6-12	9	4.95	3.47	31.23
Vampire Academy	Mead, Michelle	PB	F	4.6	8-12	9	8.99	6.29	56.61
Collection Title Count: 7									301.41
AR 4.7									
After Tupac & D Foster	Woodson, Jacque	PB	F	4.7	6-12	9	7.99	5.59	50.31
The Battle Of Jericho	Draper, Sharon	PB	F	4.7	7-12	9	6.99	4.89	44.01
The Bully	Langan, Paul	PB	F	4.7	9-12	9	3.99	2.79	25.11
Deadly Storms	Weil, Ann	PB	NF	4.7	6-12	9	4.95	3.47	31.23
Forged By Fire	Draper, Sharon	PB	F	4.7	7-12	9	6.99	4.89	44.01
Hip-Hop High School	Sitomer, Alan L	PB	F	4.7	8-12	9	8.99	6.29	56.61
Isaac Newton And The Laws Of Motion	Gianopoulos, An	PB	NF	4.7	3-8	9	7.95	5.57	50.13
Locomotion	Woodson, Jacque	PB	F	4.7	6-9	9	7.99	5.59	50.31
Secrets In The Shadows	Schrafft, Anne	PB	F	4.7	9-12	9	3.99	2.79	25.11
Collection Title Count: 9									376.83
AR 4.8									
Environmental Disasters	Weil, Ann	PB	NF	4.8	6-12	9	4.95	3.47	31.23
Escape From Memory	Haddix, Margare	PB	F	4.8	7-12	9	6.99	4.89	44.01
Louis Pasteur And Pasteurization	Fandel, Jennife	PB	NF	4.8	3-8	9	7.95	5.57	50.13
Point Blank	Horowitz, Antho	PB	F	4.8	5-10	9	7.99	5.59	50.31
Shooter	Myers, Walter D	PB	F	4.8	7-12	9	8.99	6.29	56.61
Trino's Time	Bertrand, Diane	PB	F	4.8	6-12	9	9.95	6.97	62.73
Unit! We Meet Again	Schrafft, Anne	PB	F	4.8	9-12	9	3.99	2.79	25.11
Collection Title Count: 7									320.13
AR 4.9									
Black And White	Volpont, Paul	PB	F	4.9	7-10	9	6.99	4.89	44.01
Double Dutch	Draper, Sharon	PB	F	4.9	5-9	9	5.99	4.19	37.71
The Hoopster	Sitomer, Alan L	PB	F	4.9	7-12	9	5.99	4.19	37.71
John F. Kennedy: American Visionary	Olson, Nathan	PB	NF	4.9	3-8	9	7.95	5.57	50.13

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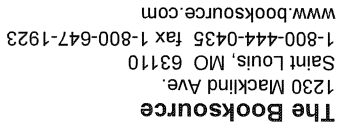
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Schooled	Langan, Paul	PB	F	4.9	9-12	9	4.95	3.47	31.23
Sixteen: Short Stories By Outstanding Writers For Young Adults	Gallo, Donald,	PB	F	4.9	6-9	9	6.99	4.89	44.01
Space Disasters	Weil, Ann	PB	NF	4.9	6-12	9	4.95	3.47	31.23
The World Of Food Chains With Max Axiom, Super Scientist	O'Donnell, Liam	PB	NF	4.9	3-7	9	7.95	5.57	50.13
Collection Title Count: 8							465.84		326.16
AR 5.0		PB				9			
Dickey's Song	Voigt, Cynthia	PB	F	5.0	7-12	9	6.99	4.89	44.01
Fire From The Rock	Draper, Sharon	PB	F	5.0	7-10	9	7.99		50.31
Hana's Suitcase	Levine, Karen	PB	NF	5.0	5-9	9	9.99	6.99	62.91
Iditarod Dream: Dusty And His Sted Dogs Compete In Alaska's Jr. Id	Wood, Ted	PB	NF	5.0	4-8	9	9.95	6.97	62.73
Make Lemonade	Wolff, Virginia	PB	F	5.0	6-12	9	7.99	5.59	50.31
No Pretty Pictures	Lobel, Anita	PB	NF	5.0	6-9	9	7.99	5.59	50.31
Red Scarf Girl: A Memoir Of The Cultural Revolution	Jiang, Ji-Li	PB	NF	5.0	6-9	9	6.99	4.89	44.01
Tiltawhirl John	Paulsen, Gary	PB	F	5.0	7-12	9	6.99	4.89	44.01
Collection Title Count: 8							583.92		408.60
AR 5.1		PB				9			
145th Street: Short Stories	Myers, Walter D	PB	F	5.1	7-12	9	6.50	4.55	40.95
Escape To Freedom	Davis, Ossie	PB	NF	5.1	5-9	9	4.99	3.49	31.41
I Don't Want To Be Crazy	Schutz, Samantha	PB	NF	5.1	8-12	9	7.99	5.59	50.31
Monster	Myers, Walter D	PB	F	5.1	7-12	9	8.99	6.29	56.61
One Of Those Hideous Books Where The Mother Dies	Sones, Sonya	PB	F	5.1	7-12	9	7.99	5.59	50.31
Outlaws	Townsend, John	PB	NF	5.1	8-12	9	8.99	6.29	56.61
Stormbreaker	Horowitz, Antho	PB	F	5.1	5-10	9	7.99	5.59	50.31
The Young Landlords	Myers, Walter D	PB	F	5.1	5-9	9	6.99	4.89	44.01
Collection Title Count: 8							543.87		380.52
AR 5.2		PB				9			
Chains	Anderson, Lauri	PB	F	5.2	6-12	9	6.99	4.89	44.01
Copper Sun	Draper, Sharon	PB	F	5.2	8-12	9	8.99	6.29	56.61

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TITLE	AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
A Child's Portrait Of Shakespeare	Burdett, Lois	PB	NF	5.5	2-8	9	9.95	6.97	62.73
Ender's Game	Card, Orson S.	PB	F	5.5	7-12	9	5.99	4.19	37.71
Leopold II: Butcher Of The Congo	Olson, Tod	PB	NF	5.5	5-12	9	5.95	4.17	37.53
Patriot Games	Ciancy, Tom	PB	F	5.5	8-12	9	7.99	5.59	50.31
Tris's Book	Pierce, Tamora	PB	F	5.5	7-12	9	6.99	4.89	44.01
ttfn	Myracle, Lauren	PB	F	5.5	9-12	9	6.95	4.87	43.83
The World According To Dog: Poems And Teen Voices	Stidman, Joyce	PB	NF	5.5	5-12	9	7.95	5.57	376.56
AR 5.6									
An Abundance Of Katherines	Green, John	PB	F	5.6	9-12	9	3.99	2.79	25.11
Buddha Boy	Koontz, Dean R.	PB	F	5.6	7-12	9	5.99	4.19	37.71
Darfall	Koontz, Dean R.	PB	F	5.6	9-12	9	7.99	5.59	50.31
A Hero Ain't Nothin' But A Sandwich	Childress, Alric	PB	F	5.6	7-12	9	5.99	4.19	37.71
No Promises In The Wind	Hunt, Irene	PB	F	5.6	5-12	9	5.99	4.19	37.71
Robespierre: Master Of The Guillotine	DiConsiglio, Jo	PB	NF	5.6	5-12	9	5.95	4.17	37.53
Soldier Boy	Burks, Brian	PB	F	5.6	6-12	9	6.99	4.89	44.01
Summer Of Fear	Duncan, Lois	PB	F	5.6	7-12	9	6.99	4.89	44.01
Collection Title Count: 8							448.92		314.10
AR 5.7									
Annie's Baby: The Diary Of Anonymous, A Pregnant Teenager	Sparks, Beatric	PB	NF	5.7	8-12	9	5.99	4.19	37.71
Chinese Cinderella: The True Story Of An Unwanted Daughter	Mah, Adelaine Ye	PB	NF	5.7	7-12	9	6.99	4.89	44.01
Extreme Sports Stars	Abraham, Philip	PB	NF	5.7	7-12	9	6.95	4.87	43.83
Jacob Have I Loved	Paterston, Katha	PB	F	5.7	7-12	9	6.99	4.89	44.01
Life Of Pi (Teen Edition)	Martel, Yann	PB	F	5.7	9-12	9	8.99	6.29	56.61
One Child	Hayden, Torey	PB	NF	5.7	8-12	9	7.99	5.59	50.31
The Princess Diaries	Cabot, Meg	PB	F	5.7	7-12	9	8.99	6.29	56.61
Soldier's Heart	Paulsen, Gary	PB	F	5.7	6-12	9	6.50	4.55	40.95
Collection Title Count: 8							534.51		374.04

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TITLE	AUTHOR	BIND	FIC	AR	INTEREST	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
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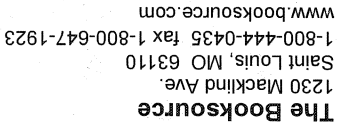
AR 5.8	The Crossing	Henry VIII: Royal Behaeder	Jesse	Killer Lipstick And Other Spy Gadgets	The Off Season	The Princess Bride	A Walk To Remember	We Beat The Street: How A Friendship Pact Led To Success	Collection Title Count: 8
	Paulsen, Gary	Price, Sean Ste	Soto, Gary	Rauf, Don	Murdock, Cathar	Goldman, Willia	Sparks, Nichola	Davis, Sampson,	
	PB	PB	PB	PB	PB	PB	PB	PB	
	F	NF	F	NF	F	F	F	NF	
	5.8	5.8	5.8	5.8	5.8	5.8	5.8	5.8	
	7-12	5-12	7-12	8-12	7-12	7-12	8-12	9-12	
	9	9	9	9	9	9	9	9	
	6.99	6.95	7.95	7.95	8.99	8.00	7.99	6.99	538.29
	4.89	4.17	4.87	5.57	6.29	5.60	5.59	4.89	
	44.01	37.53	43.83	50.13	56.61	50.40	50.31	44.01	376.83

AR 5.9	And Nobody Got Hurt! The World's Weirdest, Wackiest Sports Stories	Berman, Len	Card, Orson S.	Kalman, Bobbie	Rosenberg, Maxi	Daly, Maureen	Jordan, Robert	Crutcher, Chris	Gallo, Donald,	Collection Title Count: 8
	PB	PB	PB	PB	PB	PB	PB	PB	PB	
	NF	F	NF	NF	NF	F	F	F	F	
	5.9	5.9	5.9	5.9	5.9	5.9	5.9	5.9	5.9	
	4-8	5-10	4-8	7-12	6-12	6-12	9-12	7-12	6-12	
	9	9	9	9	9	9	9	9	9	
	6.99	5.99	6.95	8.95	6.99	6.99	7.99	8.99	6.99	538.56
	4.89	4.19	4.87	6.27	4.89	5.59	6.29	4.89	376.92	
	44.01	37.71	43.83	56.43	44.01	50.31	56.61	44.01		

AR 6.0	Athletic Shorts	Crutcher, Chris	Rudy, Lisa Jo	Dahl, Roald	Bradbury, Ray	Branzel, Sylvia	Mechting, Laure	Blumenthal, Sco	Pfetzer, Mark	
	PB	PB	PB	PB	PB	PB	PB	PB	PB	
	F	NF	NF	NF	F	NF	F	F	NF	
	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	
	7-12	8-12	5-9	9-12	3-8	8-12	6-12	5-12		
	9	9	9	9	9	9	9	9	9	
	7.99	7.95	6.99	7.99	9.99	7.99	9.95	7.99	5.59	
	5.59	5.57	4.89	5.59	6.99	5.59	6.97	5.59	50.31	
	50.31	50.13	44.01	50.31	62.91	50.31	62.73	50.31		

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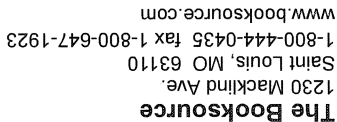
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TITLE	AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
Collection Title Count: 8							601.56		421.02
AR 6.1		PB				9			
Deep Wizardry	Duane, Diane	PB	F	6.1	6-12	9	6.95	4.87	43.83
Duel Of The Ironclads: The Monitor Vs. The Virginia	O'Brien, Patric	PB	NF	6.1	4-9	9	9.99	6.99	62.91
Gingerbread	Cohn, Rachel	PB	F	6.1	8-12	9	7.99	5.59	50.31
Tony Hawk: The Autobiography	Hawk, Tony	PB	NF	6.1	6-12	9	6.99	4.89	44.01
What's Talk	Crutcher, Chris	PB	F	6.1	7-12	9	8.99	6.29	56.61
What Hearts	Brooks, Bruce	PB	F	6.1	7-12	9	6.99	4.89	44.01
Collection Title Count: 6							431.10		301.68
AR 6.2		PB				9			
Dreaming In Color, Living In Black And White: Our Own Stories Of G	Holliday, Laure	PB	NF	6.2	9-12	9	6.99	4.89	44.01
Francisco Pizarro: Destroyer Of The Inca Empire	DiConsiglio, Jo	PB	NF	6.2	5-12	9	5.95	4.17	37.53
Gunsfories: Life-Changing Experiences With Guns	Atkin, S. Beth	PB	NF	6.2	7-12	9	8.99	6.29	56.61
Guys Write For Guys Read	Scieszka, Jon,	PB	NF	6.2	6-12	9	11.99	8.39	75.51
Living Up The Street	Soto, Gary	PB	NF	6.2	7-12	9	6.50	4.55	40.95
Oddballs	Steator, Willia	PB	F	6.2	7-12	9	5.99	4.19	37.71
What Is An Arthropod?	Smithyman, Kath	PB	NF	6.2	2-8	9	6.95	4.87	43.83
The White Mountains	Christopher, Jo	PB	F	6.2	5-12	9	6.99	4.89	44.01
Collection Title Count: 8							543.15		380.16
AR 6.3		PB				9			
House Of Stairs	Steator, Willia	PB	F	6.3	7-12	9	5.99	4.19	37.71
Nobody Gonna Turn Me 'Round	Rappaport, Dore	PB	NF	6.3	4-8	9	9.99	6.99	62.91
Pocahontas	Bruchac, Joseph	PB	NF	6.3	6-12	9	5.95	4.17	37.53
The Regulators	King, Stephen	PB	F	6.3	9-12	9	7.99	5.59	50.31
Revolutionary Poet: A Story About Phillis Wheatley	Weidt, Maryann	PB	NF	6.3	4-8	9	8.95	6.27	56.43
Safe At Home	Bott, Paula	PB	F	6.3	6-12	9	9.95	6.97	62.73
Tomorrow, When The War Began	Marsden, John	PB	F	6.3	7-12	9	8.99	6.29	56.61
You Remind Me Of You: A Poetry Memoir	Corrigan, Eirea	PB	NF	6.3	7-12	9	7.99	5.59	50.31



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Code Talker

## The Eyes of The Dragon

## The Highest Stand

## The Kid From Courage

What Are Wetlands?

Collection Title Count: 8

**AR 6.5**

Ben Franklin of Old Philadelphia

CLAYTON: 3100X MAIL 101

Hannibal: Rome's Worst Nightmare

Locked In Time

Shelter Dogs:

Warriors Don't Cry (Young Adult Edition)

When the eyes are closed, the average collection time is 8

AR 6.6

C1917: EVIL Empress of China;

The Edge of the World

Guitar Girl

Harriet Tubman

The Hitchhiker's Guide to the Galaxy

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AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
Bruchac, Joseph	PB	F	6.4	5-11	9	7.99	5.59	50.31
Medearis, Angel	PB	NF	6.4	3-8	9	4.99	3.49	31.41
King, Stephen	PB	F	6.4	9-12	9	7.99	5.59	50.31
Kalman, Bobbie	PB	NF	6.4	2-8	9	7.95	5.57	50.13
Campbell, Tonte	PB	F	6.4	6-12	9	9.95	6.97	62.73
Berman, Ron	PB	F	6.4	6-12	9	9.95	6.97	62.73
Williams, Stanl	PB	NF	6.4	7-12	9	5.99	4.19	37.71
Kalman, Bobbie	PB	NF	6.4	2-8	9	6.95	4.87	43.83
						555.84		389.16
Cousins, Margar	PB	NF	6.5	4-9	9	5.99	4.19	37.71
Haugen, Brenda	PB	NF	6.5	6-9	9	5.95	4.17	37.53
Paulsen, Gary	PB	NF	6.5	7-12	9	6.50	4.55	40.95
Brooks, Philip	PB	NF	6.5	5-12	9	5.95	4.17	37.53
Duncan, Lots	PB	F	6.5	7-12	9	6.99	4.89	44.01
Kehret, Peg	PB	NF	6.5	3-8	9	6.95	4.87	43.83
Beals, Melba Pa	PB	NF	6.5	5-9	9	6.99	4.89	44.01
Thomas, Annie,	PB	NF	6.5	7-12	9	7.99	5.59	50.31
						479.79		335.88
Price, Sean Ste	PB	NF	6.6	5-12	9	5.95	4.17	37.53
Tingle, Rebecca	PB	F	6.6	7-12	9	6.99	4.89	44.01
Yes Magazine, E	PB	NF	6.6	4-8	9	9.95	6.97	62.73
Manning, Sarra	PB	F	6.6	9-12	9	6.99	4.89	44.01
Petry, Ann	PB	NF	6.6	7-12	9	5.99	4.19	37.71
Adams, Douglas	PB	F	6.6	9-12	9	7.99	5.59	50.31

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TITLE	AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
The Hobbit	Tolkien, J.R.R.	PB	F	6.6	8-12	9	7.99	5.59	50.31
Collection Title Count: 7									326.61
AR 6.7									
Adolf Hitler: Dictator Of Nazi Germany	Haugen, Brenda	PB	NF	6.7	6-9	9	9.95	6.97	62.73
Faraway! To Manzanar	Houston, Jeanne	PB	NF	6.7	7-10	9	6.99	4.89	44.01
How I Live Now	Rosoff, Meg	PB	F	6.7	9-12	9	7.99	5.59	50.31
I Know Why The Caged Bird Sings	Angelou, Maya	PB	NF	6.7	9-12	9	6.99	4.89	44.01
Sorcery And Cece!ia Or The Enchanted Chocolate Pot	Wrede, Patricia	PB	F	6.7	6-12	9	6.95	4.87	43.83
Collection Title Count: 5									244.89
AR 6.8									
All Creatures Great And Small	Herriot, James	PB	NF	6.8	9-12	9	7.99	5.59	50.31
Burials	Schraff, Anne	PB	NF	6.8	6-12	9	4.95	3.47	31.23
Children Of The Dust Bowl	Stanley, Jerry	PB	NF	6.8	4-9	9	9.95	6.97	62.73
Finding Fish: A Memoir	Fisher, Antwone	PB	NF	6.8	8-12	9	7.99	5.59	50.31
Rebecca	Du Maurier, Dap	PB	F	6.8	7-12	9	7.99	5.59	50.31
The Twenty-One Balloons	du Bois, Willita	PB	F	6.8	6-9	9	6.99	4.89	44.01
Collection Title Count: 6									288.90
AR 6.9									
Chemical Change	Stille, Darlene	PB	NF	6.9	6-9	9	7.95	5.57	50.13
Children Of The Wild West	Freedman, Russe	PB	NF	6.9	3-8	9	9.95	6.97	62.73
Elizabeth I: Queen Of Tudor England	Weatherly, Myra	PB	NF	6.9	6-9	9	5.95	4.17	37.53
Gallows Hill	Duncan, Lois	PB	F	6.9	7-12	9	6.50	4.55	40.95
Sky Pioneer: A Photobiography Of Amelia Earhart	Szabo, Corrine	PB	NF	6.9	4-8	9	7.95	5.57	50.13
Starship Troopers	Heinlein, Rober	PB	F	6.9	9-12	9	7.99	5.59	50.31
Women Space Pioneers	Briggs, Carol S	PB	NF	6.9	6-12	9	9.95	6.97	62.73
Collection Title Count: 7									354.51
AR 7.0									
Collection Title Count: 7									

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TITLE	AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
Basher Five-Two: The True Story Of F-16 Fighter Pilot Scott O'Grady	O'Grady, Scott	PB	NF	7.0	6-9	9	5.99	4.19	37.71
Black Like Me	Griffin, John H	PB	NF	7.0	7-12	9	7.99	5.59	50.31
The Hero And The Crown	McKinley, Robin	PB	F	7.0	7-12	9	6.99	4.89	44.01
The Pool Of Fire	Christopher, Jo	PB	F	7.0	5-12	9	5.99	4.19	37.71
Salvador Dali	Anderson, Rober	PB	NF	7.0	5-9	9	6.95	4.87	43.83
Sojourner Truth	McKissack, Patr	PB	NF	7.0	5-9	9	5.99	4.19	37.71
The Winter's Tale		PB	NF	7.0	5-9	9	5.99	4.19	37.71
Collection Title Count: 7						9	413.01		288.99
AR 7.1						9			
The Golden Compass	Pullman, Philip	PB	F	7.1	5-12	9	7.50	5.25	47.25
My Thirteenth Winter: A Memoir	Abeel, Samantha	PB	NF	7.1	6-12	9	5.99	4.19	37.71
Nations Of The Northeast Coast	Alotian, Molly a	PB	NF	7.1	3-9	9	8.95	6.27	56.43
Pakistan: The People	Black, Carolyn	PB	NF	7.1	4-9	9	7.95	5.57	50.13
Siddhartha	Hesse, Hermann	PB	F	7.1	10-12	9	5.99	4.19	37.71
We Are Witnesses	Boas, Jacob, Ed	PB	NF	7.1	6-12	9	8.99	6.29	56.61
Collection Title Count: 6						9	408.33		285.84
AR 7.2						9			
Body Modification	Schrafft, Anne	PB	NF	7.2	6-12	9	4.95	3.47	31.23
The Door In The Hedge	McKinley, Robin	PB	F	7.2	6-12	9	6.99	4.89	44.01
Explorers Who Got Lost	Sansovere-Drehe	PB	NF	7.2	5-9	9	8.99	6.29	56.61
Franklin Delano Roosevelt: The New Deal President	Haugen, Brenda	PB	NF	7.2	6-9	9	9.95	6.97	62.73
Peter Pan	Barrie, J.M.	PB	F	7.2	4-9	9	4.99	3.49	31.41
Remember The Ladies: 100 Great American Women	Harness, Cheryl	PB	NF	7.2	3-8	9	8.99	6.29	56.61
Vincent Van Gogh	Green, Jen	PB	NF	7.2	5-9	9	6.95	4.87	43.83
Collection Title Count: 7						9	466.29		326.43
AR 7.3						9			
Afghanistan: The Land	Banting, Ertin	PB	NF	7.3	4-9	9	7.95	5.57	50.13
Candidate	Voltaire, Franc	PB	F	7.3	11-12	9	4.95	3.47	31.23

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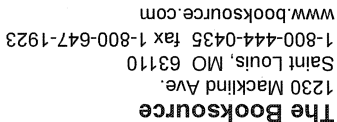


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TITLE	AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
The Hot Zone	Preston, Richard	PB	NF	7.3	9-12	9	7.99	5.59	50.31
Jackie's Nine: Jackie Robinson's Values To Live By	Robinson, Sharo	PB	NF	7.3	5-12	9	5.99	4.19	37.71
Jurassic Park	Crichton, Micha	PB	F	7.3	8-12	9	7.99	5.59	50.31
Sabriel	Nix, Garth	PB	F	7.3	6-12	9	7.99	5.59	50.31
Who Killed My Daughter?	Duncan, Lois	PB	NF	7.3	7-12	9	7.99	5.59	50.31
Wouldn't Take Nothing For My Journey Now	Angelou, Maya	PB	F	7.3	9-12	9	6.99	4.89	44.01
Collection Title Count: 8							520.56		364.32
AR 7.4						9			
Gettysburg	Kantor, Mackinl	PB	NF	7.4	5-9	9	5.99	4.19	37.71
Girls Think Of Everything: Stories Of Ingenious Inventions By Wome	Thimmes, Catha	PB	NF	7.4	4-8	9	7.99	5.59	50.31
The Once And Future King	White, Terence	PB	F	7.4	7-12	9	7.99	5.59	50.31
One Thousand Paper Cranes: The Story Of Sadako And The Children's	Isht, Takayuki	PB	NF	7.4	5-12	9	5.50	3.85	34.65
Phineas Gage: A Gruesome But True Story About Brain Science	Fleischman, Joh	PB	NF	7.4	6-12	9	9.95	6.97	62.73
Rats Saw God	Thomas, Rob	PB	F	7.4	9-12	9	6.99	4.89	44.01
The Roman Colosseum: The Story Of The World's Most Famous Stadium	Mann, Elizabeth	PB	NF	7.4	5-9	9	9.95	6.97	62.73
Shipwrecked! The True Adventures Of A Japanese Boy	Blumberg, Rhoda	PB	NF	7.4	5-9	9	8.99	6.29	56.61
Collection Title Count: 8							570.15		399.06
AR 7.5						9			
The Autobiography Of Malcolm X	Malcolm X	PB	NF	7.5	10-12	9	7.99	5.59	50.31
Ballpark	Curlee, Lynn	PB	NF	7.5	3-8	9	7.99	5.59	50.31
The Moon Landing: The Race Into Space	Kelly, Nigel	PB	NF	7.5	5-9	9	8.49	5.94	53.46
Wait Whitman	Reef, Catherine	PB	NF	7.5	5-12	9	7.95	5.57	50.13
Collection Title Count: 4							291.78		204.21
AR 7.6						9			
Blizzard! The Storm That Changed America	Murphy, Jim	PB	NF	7.6	4-8	9	8.99	6.29	56.61
For Those About To Rock: A Guide To Being In A Band	Bidini, Dave	PB	NF	7.6	6-12	9	8.95	6.27	56.43
Great Expectations	Dickens, Charle	PB	F	7.6	9-12	9	4.95	3.47	31.23
Kidnapped	Stevenson, Robe	PB	F	7.6	6-12	9	3.95	2.77	24.93
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37111

Triumph On Everest: A Photography Of Sir Edmund Hillary  
Uncommon Champions: Fifteen Athletes Who Battled Back  
Collection Title Count: 6

AR 7.7

Alive: The Story Of The Andes Survivors  
Black Heroes Of The American Revolution  
The First Men In The Moon  
Get On Board  
A Young Patriot  
Collection Title Count: 5

AR 7.8

The Greatest: Muhammad Ali  
A Separate Battle: Women And The Civil War  
The Siege Of The Alamo  
Street Bikes  
Collection Title Count: 4

**AR 7.9**

Captains Courageous  
 George Washington, Spymaster  
 Henri Matisse  
 Narrative Of The Life Of Frederick Douglass, An American Slave  
 The Witchcraft Of Salem Village  
 York's Adventures With Lewis And Clark: An African American's Part  
 Collection Title Count: 6

AR 8.0

The Adventures Of Tom Sawyer  
Malcolm X: By Any Means Necessary

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AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
Coburn, Brought	PB	NF	7.6	5-12	9	7.95	5.57	50.13
Kaminsky, Marty	PB	NF	7.6	6-9	9	10.95	7.67	69.03
						411.66		288.36
Read, Piers Pau	PB	NF	7.7	9-12	9	7.99	5.59	50.31
Davis, Burke	PB	NF	7.7	5-9	9	5.95	4.17	37.53
Wells, H. G.	PB	F	7.7	8-12	9	7.95	5.57	50.13
Haskins, Jim	PB	NF	7.7	4-9	9	4.99	3.49	31.41
Murphy, Jim	PB	NF	7.7	5-9	9	7.95	5.57	50.13
Myers, Walter D	PB	NF	7.8	5-10	9	6.99	4.89	44.01
Chang, Ina	PB	NF	7.8	5-12	9	8.99	6.29	56.61
Riehecky, Janet	PB	NF	7.8	5-10	9	14.05	9.84	88.56
Eagen, Rachel	PB	NF	7.8	3-8	9	8.95	6.27	56.43
						350.82		245.61
Kipiting, Rudyar	PB	F	7.9	6-12	9	3.99	2.79	25.11
Allen, Thomas B	PB	NF	7.9	5-12	9	5.95	4.17	37.53
Weiton, Jude	PB	NF	7.9	5-9	9	6.95	4.87	43.83
Douglass, Frede	PB	NF	7.9	7-12	9	4.95	3.47	31.23
Jackson, Shirlie	PB	NF	7.9	5-12	9	5.99	4.19	37.71
Blumberg, Rhoda	PB	NF	7.9	4-9	9	7.99	5.59	50.31
						322.38		225.72
Twin, Mark	PB	F	8.0	7-12	9	4.99	3.49	31.41
Myers, Walter D	PB	NF	8.0	8-12	9	4.99	3.49	31.41



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TITLE	AUTHOR	BIND	FIC	AR	INTEREST	QTY	LIST	YOUR	EXTENDED
The Red Badge Of Courage Collection Title Count: 3	Crane, Stephen	PB	F	8.0	7-12	9	4.99	3.49	31.41
ER Vets: Life In An Animal Emergency Room Little Men Collection Title Count: 2	Jackson, Donna Alcott, Louisa	PB PB	NF F	8.1 8.1	4-8 5-12	9 9	8.99 4.99	6.29	56.61
Atlas Shrugged Never To Forget: The Jews Of The Holocaust Tales Of The Greek Heroes The Transcontinental Railroad Collection Title Count: 4	Rand, Ayn Meltzer, Milton Green, Roger La Uschan, Michael	PB PB PB PB	F NF NF NF	8.2 8.2 8.2 8.2	10-12 6-12 5-10 6-9	9 9 9 9	9.99 11.99 4.99 11.95	6.99	62.91
AR 8.2						9			
Beyond The Myth: The Story Of Joan Of Arc The Hound Of The Baskervilles Left For Dead: A Young Man's Search For Justice For The USS Indian The Pharaohs Of Ancient Egypt Portraits Of African American Heroes Queen Eleanor, Independent Spirit Of The Medieval World Collection Title Count: 6	Brooks, Polly S Doyte, Arthur C Nelson, Pete Payne, Elizabeth Bolton, Tonya Brooks, Polly S	PB PB PB PB PB PB	NF F NF NF NF NF	8.3 8.3 8.3 8.3 8.3 8.3	7-12 5-9 6-10 5-9 2-12 7-9	9 9 9 9 9 9	8.95 5.99 8.95 5.99 11.99 8.95	6.27	56.43
AR 8.3						9			
Abe Lincoln: Log Cabin To White House Hiroshima The House Of The Spirits Sense And Sensibility Collection Title Count: 4	North, Sterling Hersey, John Allende, Isabel Austen, Jane	PB PB PB PB	NF NF F F	8.4 8.4 8.4 8.4	5-10 6-12 9-12 8-12	9 9 9 9	5.99 7.50 3.99 2.79	4.19	37.71
AR 8.4						9			
							229.23		160.38

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TITLE	AUTHOR	BIND	FIC	AR	INTEREST	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
AR 8.5 The Awakening Elephant Rescue Collection Title Count: 2	Chopin, Kate	PB	F	8.5	8-12	9	4.95	3.47	31.23
	Morgan, Jody	PB	NF	8.5	5-10	9	9.95	6.97	62.73
AR 8.6 Romeo And Juliet Twelfth Night, Or, What You Will Collection Title Count: 2	Shakespeare, Wi	PB	F	8.6	9-12	9	5.99	4.19	37.71
	Shakespeare, Wi	PB	F	8.6	9-12	9	5.99	4.19	37.71
AR 8.7 Air Raid--Pearl Harbor! The Story Of December 7, 1941 Collection Title Count: 1	Taylor, Theodor	PB	NF	8.7	4-9	9	6.99	4.89	44.01
		PB				9	62.91		44.01
AR 8.8 The Count Of Monte Cristo The Extraordinary Cases Of Sherlock Holmes Witch-Hunt: Mysteries Of The Salem Witch Trials Collection Title Count: 3	Dumas, Alexandr	PB	F	8.8	9-12	9	6.95	4.87	43.83
	Doyle, Arthur C	PB	F	8.8	6-12	9	4.99	3.49	31.41
	Aronson, Marc	PB	NF	8.8	7-12	9	8.99	6.29	56.61
		PB				9	188.37		131.85
AR 8.9 1984 The Stock Market Crash Of 1929 Collection Title Count: 2	Orwell, George	PB	F	8.9	8-12	9	9.99	6.99	62.91
	Ingram, Scott	PB	NF	8.9	6-9	9	14.05	9.84	88.56
		PB				9	216.36		151.47
AR 9.0 Black Eagles: African Americans In Aviation Collection Title Count: 1	Haskins, Jim	PB	NF	9.0	4-8	9	4.50	3.15	28.35
		PB				9	40.50		28.35
AR 9.1 Biodiversity	Patent, Dorothy	PB	NF	9.1	6-9	9	7.95	5.57	50.13

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The War Of The Worlds Collection Title Count: 2	Wells, H.G.	PB	F	9.1	6-12	9	4.99	3.49	31.41
AR 9.3		PB				9			81.54
Henry IV, Part 1 Collection Title Count: 1	Shakespeare, Wi	PB	F	9.3	9-12	9	5.99	4.19	37.71
AR 9.4		PB				9			87.93
Stiff: The Curious Lives Of Human Cadavers Collection Title Count: 1	Roach, Mary	PB	NF	9.4	10-12	9	13.95	9.77	87.93
AR 9.5		PB				9			18.81
Dr. Jekyll And Mr. Hyde NavaJo Code Talkers Collection Title Count: 2	Stevenson, Robe Aaseng, Nathan	PB PB	F NF	9.5 9.5	7-12 5-9	9 9	2.99 9.99	2.09	62.91
AR 9.6		PB				9			81.72
Henry IV, Part 2 Collection Title Count: 1	Shakespeare, Wi	PB	F	9.6	9-12	9	5.99	4.19	37.71
AR 10.0		PB				9			37.71
Across Five Aprils Being Muslim Black Pioneers Of Science And Invention Spies: The Undercover World Of Secrets, Gadgets, And Lies Upon The Head Of The Goat: A Childhood In Hungary 1939-1944 Collection Title Count: 5	Hunt, Irene Siddiqui, Haroo Haber, Louis Owen, David Siegal, Aranka	PB PB PB PB PB	F NF NF NF NF	10.0 10.0 10.0 10.0 10.0	6-12 9-12 5-9 6-12 6-10	9 9 9 9 9	5.99 9.95 6.95 7.99 367.47	4.19	37.71
AR 10.2		PB				9			43.83
The Return Of The Native Collection Title Count: 1	Hardy, Thomas	PB	F	10.2	9-12	9	6.95	4.87	43.83

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TITLE	AUTHOR	BIND	FIC	AR LEVEL	INTEREST LEVEL	QTY	LIST PRICE	YOUR PRICE	EXTENDED PRICE
AR 10.4 Why We Can't Wait Collection Title Count: 1	King, Martin Lu	PB	NF	10.4	9-12	9	9.99	6.99	62.91
AR 10.5 The Metamorphosis Collection Title Count: 1	Kafka, Franz	PB	F	10.5	10-12	9	5.95	4.17	37.53
AR 10.9 Macbeth Collection Title Count: 1	Shakespeare, Wt	PB	NF	10.9	9-12	9	4.99	3.49	31.41
AR 11.1 Twenty Years At Hull- House Collection Title Count: 1	Addams, Jane	PB	NF	11.1	9-12	9	6.95	4.87	43.83
AR 11.3 Wuthering Heights Collection Title Count: 1	Bronte, Emily	PB	F	11.3	9-12	9	4.99	3.49	31.41
AR 11.6 Tales Of Mystery And Terror Collection Title Count: 1	Poe, Edgar Alla	PB	F	11.6	6-12	9	4.99	3.49	31.41
AR 11.8 Great Tales And Poems Of Edgar Allan Poe Collection Title Count: 1	Poe, Edgar Alla	PB	F	11.8	9-12	9	5.95	4.17	37.53
AR 12.0 The Last Of The Mohicans	Cooper, James F	PB	F	12.0	9-12	9	4.95	3.47	31.23

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Collection Title Count: 1							44.55		31.23
AR 12.1	Shakespeare's Sonnets And Poems	PB	F	12.1	9-12	9	5.99	4.19	37.71
Collection Title Count: 1							53.91		37.71
AR 12.2	Frankenstein	PB	F	12.2	6-12	9	4.95	3.47	31.23
Collection Title Count: 1							44.55		31.23
AR 12.3	Robinson Crusoe	PB	F	12.3	4-12	9	6.99	4.89	44.01
Collection Title Count: 1							62.91		44.01
AR 12.8	Tales From Shakespeare	PB	F	12.8	8-12	9	4.99	3.49	31.41
Collection Title Count: 1							44.91		31.41
Booksource Book Basket	Booksource					49	6.00	0.00	0.00

Booksource honors quotes for 60 days. Please reference quote number 049023 to ensure pricing. Thank you for your inquiry. We look forward to serving you.

LIST PRICE	28,817.79
YOU SAVED	8,850.30
SUB TOTAL	19,967.49
TAX	0.00
SHIPPING	0.00
TOTAL	19,967.49





## Board Resolution

Date: October 18, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 11-16-10-06  
Information: \_\_\_\_\_  
Action: \_\_\_\_\_ **X**

Action to be Approved: \_\_\_\_\_  
**X** Memorandum of Understanding

Other Transaction Descriptors: \_\_\_\_\_

### SUBJECT:

To approve a Memorandum of Understanding with St. Louis Community College to provide non-credit continuing education classes at the 13 SLPS Community Education Full Service Schools (CEFSSs) at no cost to the District.

### BACKGROUND:


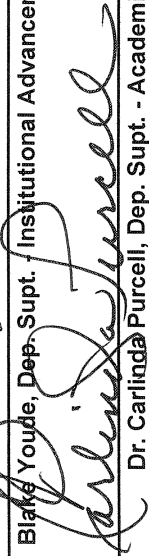
The Community Education Interest survey indicated that non-credit continuing education classes were a top priority. The student feedback received from class evaluation forms, instructor evaluations regarding students accomplishing their goals, and whether the classes maintain 90% of student attendance (barring extenuating circumstances) will serve as the measure of success.



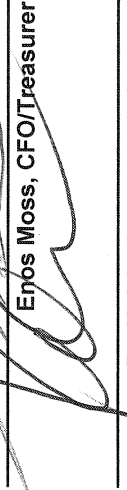
Accountability Plan Goal:	Goal IV: Parent, Community Involvement	Objective/Strategy:	IV.A.
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FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)			
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Fund Source:	-	-	-	-	Requisition #:
Amount:	Not Applicable				
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Cost not to Exceed:	Not Applicable	Pending Funding Availability		Vendor #:	

Department: \_\_\_\_\_ Community Education

  
Blake Youde, Dep. Supt. - Institutional Advancement  
  
Dr. Carlinda Purcell, Dep. Supt. - Academics

  
Angela Banks, Interim Budget Director  
  
Enos Moss, CFO/Treasurer  
  
Dr. Kelvin R. Adams, Superintendent

## MEMORANDUM OF UNDERSTANDING (NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the St. Louis Community College ("Agency") on this 12<sup>th</sup> day of November, 2010 (Date needs to be 6 weeks after submission).

**The purpose of this Memorandum of Understanding is to establish a partnership between the St. Louis Community College and the St. Louis Public Schools in order to provide non-credit continuing education classes at the 13 SLPS Community Education Full Service Schools (CEFSSs).**

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**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

**5. Obligations of SLPS:**

(a) Provide space for non-credit continuing education classes to be administered by the Office of Continuing Education at the Agency.

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(b) Provide the standard audio visual aids (if possible) for use by instructors in Continuing Education classes conducted on CEFSSs’ premises.

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(c) Exercise administrative responsibility for College courses conducted on CEFSSs’ premises. Provide on-site information and direction to College staff. Report any problems or concerns to the designated College representative.

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**6. Obligations of Agency:**

(a) At the end of each semester, reimburse the CEFSSs for facility costs at the current agreed upon rate per site for those evenings when Full Service Schools’ buildings are used for Agency Continuing Education Classes. An accounting of site use will be forwarded to the Full Service Schools at the end of each semester.

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(b) At the end of each semester reimburse the CEFSS one dollar per hour per student enrolled in any computer class held in CEFSSs computer facilities. This fee is for the use of the computers and the software. An accounting of students enrolled will be forwarded to the CEFSSs at the end of each semester.

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(c) Collect all course fees, register all students, manage communication with students and CEFSSs regarding class changes, maintain appropriate student records, evaluate courses and staff and share evaluation reports with CEFSS administrator, and will provide compensation for instructors in the Continuing Education Program according to Agency Board Policy.

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(d) Each Fall and Spring, work with the administrators of CEFSSs to select and schedule the Agency classes that will be offered at CEFSS locations.

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(e) Give first consideration to the employment of teachers who have taught in the SLPS district.

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(f) Ensure instructors cooperate with CEFSS administrative requests: 1) provide class evaluation goals and objectives, 2) provide student sign in sheets, 3) support students wearing CEFSS ID badges (where instructed to do so), 4) turn in student and instructor class surveys or participate in online class surveys, 5) follow all CEFSS classroom use policies.

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(g) The Agency's personnel will administer the Continuing Education program according the policies and procedures of the Agency. However, any practices that may be in conflict with the policies of CEFSSs will be reviewed and an equitable solution determined.

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(h) In order to ensure consistency with other Agency offerings and to expand unique opportunities, the Agency will determine what classes should be offered and during which semester they are to be offered.

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(i) Residents of the CEFSSs' service area who are 60 years old or older may enroll for any of the Agency non-credit course offerings for half tuition, not including material fees.

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## **7. Obligations of Agency and SLPS:**

(a) Review this cooperative agreement each year in order to improve procedures, strengthen program offerings, and stimulate enrollment. This review will take place between the designated representative of the Agency and the designated representative of the CEFSSs.

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(b) Seek input toward program planning from the CEFSSs representative.

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(c) Publicize classes through regular marketing outlets and expertise.

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## **8. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) Student feedback received from class evaluation forms was 90% positive.

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- (b) Instructor evaluations regarding students accomplishing their goals was 90% positive.  
\_\_\_\_\_  
\_\_\_\_\_
- (c) Class maintained 90% of student attendance (barring extenuating circumstances).  
\_\_\_\_\_  
\_\_\_\_\_

**9. Term and Termination:** The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing six (6) months written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

St. Louis Community College

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_